

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Wednesday 9th July 2014 at 7.00pm at Keele Village Hall, Keele

Attendees: Parish Cllrs: Ms Newman (Chair), Cllr W Naylor (Vice Chair), Dr Harrison, Dr R Studd, Mrs Hughes, Mrs Abercrombie, Mrs Corfield, Mr Hindmarch and Cllr Kearon
Mrs Withington (Clerk)

Guests: No members of the public present

Ref	Action
14/038	Public Open Forum No items discussed.
14/039	Apologies received through Clerk Apologies received from Mr Bibby and Mrs A Studd
14/040	Declarations of Disclosable Pecuniary Interests None
14/041	Minutes of the Parish Council meeting held on 11th June 2014
	1. To approve Cllr Kearon was added to the list of attendees. The minutes were signed by the Chair as a true and accurate record of the meeting.
	2. Matters arising not on the agenda
	Dr Studd to look into the Terms of Reference for the litter contribution from the University. RS
	Lymes Road Gating order to be on the next agenda. All requested to build a picture by reporting the issues to 101 and ASB hotline at the Borough Council. Cllr Kearon to send the email address and phone no for reporting ASB Next agenda TK
	Dr Studd, Cllr Naylor and Ms Newman still to meet to discuss the historic buildings in the Parish. RS, WN, VN
	Mrs Hughes to arrange a time for Mrs Abercrombie to attend a future meeting of the Village Hall Management Committee regarding LAPs. SH
	Clerk to check that the planners received the request to revert back to paper for planning applications sent on 17 th June. Clerk
	Ms Newman to speak to Mr Downing about the trees by the school.
	Clerk awaiting confirmation of library venue for meetings. VN
	Noted that the hedges have now been cut by the University. Station Road has also been cut.
	Clerk to request Neighbourhood Highways Team to carry out repairs to trip hazard on pavement outside the Management Centre, along the old A525 (Keele Road), Pepper Street from Quarry Bank towards bypass, Station Road to bypass, top section of Pepper Street (Safer route to school) and towards Madeley Heath. Clerk
	Cllr Naylor attending the meeting with the Crime Commission on 30 th June, and a summary will be circulated to KPC. Noted that there are fewer sergeants than Chief Inspectors. Issue re drugs to be discussed with the LPC by the PCSO. Cllr Kearon to discuss with the PCSO and the Students Union. Clerk
	WN
	TK

Ms Newman is to write to inform the Parish Plan members next week. Scam information has been put in the newsletter. VN

Noted the Village Hall coffee morning was well received.

Clerk to instruct Mr Hough to carry out the weeding work to the church wall using Groundclear under the Lengthsman scheme. Clerk

No further action at this stage was required for the mobile speeding signs, as it was not clear if these would be beneficial.

Village networks on next agenda. Next agenda

14/042 Reports

1. County & Borough Councillors Cllr D Huckfield, Cllr W Naylor and Cllr T Kearon

This item was brought forward due to Cllr Kearon having to leave early. BT Open Reach broadband is ongoing but expected to benefit the entire village. Audley will be upgraded first.

Dog waste issues were discussed. Action to be taken for those who bag up waste but do not bin it. Cllr Kearon will be speaking to the Dog Warden. Any known offenders to be warned. TK

Police Crime Commissioner funding is available, details to follow but it is for community groups, parish councils, LAPs provided there is a demonstrable community safety element. Cllr Kearon to circulate guidance. Cllr Kearon is only able to provide guidance on applications. TK

Regarding Pepper Street Planning Application – Cllr Kearon reported that he had been told a new report would be issued on Friday following the District Valuers report. Clerk to request a copy. Meeting to be held on Sunday at 7pm. Cllr Kearon left the meeting. Clerk All

Cllr Naylor has nothing more to add at this stage.

2. Chairman's report Ms Newman

Clerk to ask Mr Summerfield to carry out hedge cutting to Keele Road and Three Mile Lane. Clerk

Noted that the poor view from the Hawthorns car park has been addressed.

Clerk to ask for quote for weeding spraying under hedges at Quarry Bank Road (Hawthorns last exit to bridge). Clerk

Ms Newman thanked the volunteers who assisted in chopping back the hedge at the cricket club.

University to be reminded about the pre-season cut next February. Dr Studd to attend the Planning Peer Review on 16th July at 4.30pm at the Borough Council offices. RS

Noted that a quad bike had been stolen, all to be aware and the petrol thefts. Mrs Abercrombie to raise with the LAP. AA

Pepper Street illegal caravan, letter to be sent to enforcement once the decision is known about the planning application. Clerk

Ms Newman thanked everyone for the attendance at the extra meetings.

3. Staffordshire Parish Councils Association Cllr W Naylor
Nothing to report.

4. Borough Standards Committee Cllr W Naylon

Nothing to report as meeting next week.

5. Borough Sports Council Mr Downing

Nothing to report.

6. Betley, Keele and Madeley Locality Action Partnership Mrs Abercrombie

The next meeting is 14th July 2014 at 2pm, with a Chairs meeting on 15th July. Mrs Abercrombie thanked Cllr Naylon for attending Upcycle. The Health & Well-being Roadshow takes place on the Thursday 24th July between 10 am & 2pm at the Madeley Centre, information to be circulated.

AA

14/043 **Amenities**

1. Rural Runabout update - Mrs Studd

Nothing to report.

2. Village Hall Management Committee Mrs Hughes

Meeting has not yet been held.

3. Heritage Lottery Bid – Stone Walls Mrs Abercrombie

A meeting was held on 26th June. It will need to be decided if all walls are included or just some. Could be a joint project with the Church. Ownership and mapping of the walls to be carried out. It is acceptable to include private walls as there is no financial gain but we cannot have a rolling programme. Next meeting planned for 31st July.

4. War memorial Repair quotes (if available)

Clerk to ask Nettlebanks to also provide a quote.

Clerk

5. Lengthsman scheme – consideration of works (budget £1249)

Clerk to ask for a quote for Quarry Bank Road, and for Pepper Street from Quarry Bank towards the layby.

Clerk

6. Listed Buildings

This will be discussed at the next meeting.

Next agenda

14/044 **Grants**

1. To consider application for Community Chest funding from Keele Conservation Group for the refurbishment of a historic lamp post (current balance is £1040)

Cllr Naylon did not take part in the discussion or voting as she had an interest.

The request for £400 was supported. Mrs Abercrombie to look into solar lights.

Clerk
AA

2. To consider applications for the Grants Programme (balance is £300)

This was noted.

14/045 **Planning applications – to provide comments on the following:**

- 1. APPEAL** [Proposed student accommodation with carparking \(Keele Campus\) and proposed residential development of 92 dwellings with school drop off point, shop and linked areas of greenspace \(The Hawthorns\).](#) The Hawthorns And Keele Campus Keele Newcastle Staffordshire Ref. No: 14/00014/REFUSE - to apply for Rule 6 status and set up a Committee to respond to the related appeals (item 1 and 2)

- Discussion took place regarding the deadlines to meet. Ms Neman to check and confirm, although it was thought to be 12th August for a Statement of Common Ground. It was **RESOLVED** to apply for Rule 6 Status. **VN**
- RESOLVED** that the Clerk be given delegated authority to submit comments required for the appeal on behalf of the Parish Council, to be formulated by the sub group consisting of Ms Newman, Mrs Hughes, Mr Hindmarch, Dr Studd and Cllr Naylor.
- Clerk to send a letter to Mr Benson and Ms Killian to clarify the process and request a meeting. Earlier District Valuers reports to be requested also. **Clerk**
- Ms Newman to also confirm with the Planning Inspectorate if others are able to speak at the appeal and the process. **VN**
2. **APPEAL** [Demolition of existing buildings \(The Hawthorns\)](#) The Hawthorns And Keele Campus Keele Newcastle Staffordshire Ref. No: 14/00015/REFUSE
- As above.
3. [13/00970/OUT](#) Residential development on land north of Pepper Street, Keele - to respond to the officers' report and approve further responses
- Submissions sent in earlier were agreed at the meeting – see Appendix 2. Ms Newman to amend the flyer and to distribute to the ward. It was **RESOLVED** that Dr Harrison would be the speaker on behalf of Keele Parish Council, along with Cllr Kearon and Cllr Naylor. **Clerk**
- Letter to be sent to the Planning committee by the Clerk, as amended by Ms Newman.
4. [Selective removal of trees is required to allow remedial works to the bridge, which is a Listed structure \(Listed Building Consent obtained ref 14/00286/LBC\).](#) Bridge Over Driveway To The Clock House Clock House Drive Keele University Three Mile Lane Keele Newcastle Under Lyme Staffordshire ST5 5BG Ref. No: 14/00454/TCA
- Noted.
5. [Application for approval of an Arboricultural Method Statement as required by condition 05 of planning permission reference 14/00133/FUL for proposed road works to Keele Drive](#) University Of Keele Three Mile Lane Keele Newcastle Under Lyme Staffordshire Ref. No: 14/00133/CN05
- Noted.
6. [Application for approval of boundary treatments as required by condition 03 of planning permission reference 14/00133/FUL for proposed road works to Keele Drive](#) University Of Keele Three Mile Lane Keele Newcastle Under Lyme Staffordshire Ref. No: 14/00133/CN03
- Noted.

Ref	Action
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Noted that this was discussed earlier on the agenda.
2. Staffordshire County Council Libraries consultation **Next agenda**
 Further information awaited, although it was noted that Silverdale is an important facility for Keele.

14/047 **Clerk's Reports**
Correspondence
 Nothing further to note.
Financial Statement - To approve payments/orders, receipts and transfers
 Payment schedule was approved at Appendix 1.

14/048 **Any Other Business for future agendas**

- Staffordshire Library consultation
- Lymes Road Gating Order
- Listed buildings and Locally Listed buildings
- Informal network of Volunteers
- Pepper Street – Illegal occupied Caravan
- Hollywood – Fencing

Mrs Corfield reported that she would be leaving the Parish, but would be available for guidance, and therefore was unsure of her ability to continue on the Parish Council. Clerk to ascertain the legal requirements and report back. **Clerk**

14/049 **Staffing matters**
 Noted that the applicant had not responded therefore it was agreed that with locum assistance, the Clerk would continue in post. **Clerk**

Meeting closed at 9.40pm.

Dates and venues of future meetings (2nd Weds of every month):

13th August – Keele Village Hall
 10th September – Keele Village Hall
 8th October – Keele Village Hall
 12th November – Keele Village Hall
 10th December – Keele Village Hall
 Clerk awaiting Library or Sustainability Hub for November and March 15. **Clerk**