

**DRAFT MINUTES OF THE KEELE PARISH COUNCIL MEETING**  
**Held on Wednesday 10<sup>th</sup> June 2015 at 7.00pm at Keele Village Hall, Keele**

Attendees: Parish Cllrs Ms Newman (Chair), Mr Downing, Dr Harrison, Dr Studd, Mr T Snape, Mr Borg, Mr S Gibbons, Mrs S Hughes and BCllr Mrs W Naylor.

In Attendance: Mrs Withington (Clerk)

4 members of public

- 15/66 **Public Open Forum**  
No issues raised.
- 15/67 **Apologies**  
Apologies were received from Cllr Kearon.
- 15/68 **Declarations of Disclosable Pecuniary Interests**  
None declared.
- 15/69 **Minutes of the Annual Parish Meeting and Parish Council meeting held on 13 May 2015**
  - 1. *To approve*  
The minutes were approved as a true and accurate record, and signed at the meeting.
  - 2. *Matters arising not on the agenda*
    - Pepper Street - Clerk to chase up the response to the letter sent to Elaine Moulton expressing concerns about ongoing work on the site and the lack of enforcement. **Clerk**
    - Three Mile Lane verge damage – Bollards are to be installed on 16<sup>th</sup> June, Clerk to draft a poster for all to issue on cars parked there. Mr Butters to assist. **Clerk**
    - Three Mile Lane Litter - Agreed that Mr Snape, Mr Gibbons and Mr Borg were asked to request that students dispose of their litter in bins in September when the new term started. It was agreed that this matter would be included in the welcome packs also. **TS/SG/JB**
    - War memorial work – Work was considered to be complete and Cllr Naylor said it was of a high standard.
    - Knights Croft hedge/St Johns School – Mr Downing is to raise it at the next governors meeting. **JD**
    - KPA/KUSU meetings – It was noted that both groups are willing to meet between now and September with representatives from the Parish Council. It was agreed that Mr Snape would discuss the information to go in the welcome packs with John Grainger. **TS**
    - Dunges Wood – Cllr Naylor has spoken to Streetscene and the landowner regarding the flytipping. Streetscene may be able to clear this if it is household waste and it was agreed that Cllr Naylor will monitor the situation. **WN**
    - Hedge cutting of overgrown/dangerous hedges by Station Road – Agreed that Ms Newman, Cllr Naylor and Mr Bibby would meet to see what could be done. **VN, WN, GB**
    - SPCA Councillor Training – All to let the Clerk know if they can attend on **ALL**

Weds 1<sup>st</sup> July at 7pm at the Madeley Centre as soon as possible.

CPI Bid (14/15) – Cllr Naylor is still pursuing this with Newcastle Countryside regarding the fingerposts.

Resident mailing list – Mr Borg is discussing this with the Head of IT regarding the inclusion of the village in the list.

Silverdale Parish Council – Clerk to invite the Chair of Silverdale Parish Council to the July meeting. **Clerk**

Highways Lane road sign – Clerk to follow this up again with Graham Williams at the Borough Council. **Clerk**

15/70

**Presentation from Professor Nigel Ratcliffe and Mr Phil Butters of Keele University regarding the proposed onsite Pharmacy and consideration of other requested information if received**

Professor Radcliffe attending the meeting with Mr Butters and provided a presentation regarding the issues facing pharmacy today, the selection process of prospective students, patient confidentiality and the added value that a pharmacy on campus would give to the village and the University (being the first campus based in the UK). In particular it was Professor Radcliffe’s view that this would not lead to the closure of the GP practice and was not considered to be a threat by Dr O’Byrne.

There was concerns expressed from the Parish Council regarding the viability of the pharmacy on campus. It was noted that there is a delivery service for those within a mile of the pharmacy outside of hours. The cash machine was expected to stay as it could only be moved by the agreement of Lloyds and the University. The Parish Council felt that there should be more ‘30 min’ parking bays (possibly longer to allow for those who are using the other services on offer). It was noted that the student lockers will be relocated temporarily although there is only a small percentage actually being used.

It was confirmed that access would be available for a greater supply of medicines with non-prescription drugs available as well. Hours could be flexible as there will be a large bank of students. There was still some concern regarding confidentiality for the users. Professor Radcliffe stated that any clinical practitioners found breaching confidentiality will be struck off. This will be a reinforced message to all students. Overall Professor Radcliffe felt this was a huge opportunity for the community as well as the University. Mr Downing expressed some concern about an increase in illuminated signs and it was suggested that there is a design code for these, which will mean there should be no additional signage other than the normal agreed.

Professor Radcliffe and Mr Butters were thanked and left the meeting.

15/71

**Planning applications/permissions – to provide comments/request action:**

- 1. Pepper Street (Outline Planning Permission for up to 100 residential) – 13/00970/OUT current position

It was noted that Badger expert from the Staffordshire Badger Conservation Group had visited the site and had confirmed there were badger sets present near to where the houses would be at the far end of the

development.

It was also noted that there was a recent fire (23<sup>rd</sup> May) in the tunnel which required the fire brigade to attend and deal with it. This has been reported to the Railway Authority who are checking to make sure it is safe. Clerk to report the issues to Staffordshire Wildlife Trust. **Clerk**

Ms Newman had attended the Planning Committee with Cllr Kearon when it was approved to drop the affordable housing from 15% to 6%.

2. Pepper Street Planning Enforcement action

Noted that chippers and diggers were on the site. Cllr Naylon to speak to the enforcement officer regarding our repeated letters and Clerk to also chase up a response from Elaine Moulton. **WN Clerk**

3. [Change of use to A1 shop and rear condenser units \(a/c installation\)](#). Unit 4, Student Union Building University Of Keele Keele Newcastle Under Lyme Staffordshire ST5 5BW ref 15/00385/FUL – No comments to make.

4. [Community Right to Bid : Sneyd Arms](#) The Village Keele Newcastle Under Lyme Staffordshire ST5 5AD Ref 15/00001/CRB – This was noted.

5. [Keele Leisure Centre](#) Keele University Three Mile Lane Keele Newcastle Under Lyme Staffordshire - Upgrading of sports facilities, including a new 3G football pitch, 3G rugby training pitch, a rugby pitch, redevelopment of existing macadam courts to provide 2no. new basketball courts and a beach volleyball court, along with associated floodlighting, fencing, storage and access. Ref 15/00392/FUL – **RESOLVED** that this is considered to be a good thing for the Parish and is supported.

15/72

**Reports**

1. Chairman’s report – Ms Newman circulated the attached report at appendix A and ran through the contents.

All to provide Ms Newman with a photo of themselves for the Yew Tree. **ALL**

2. County & Borough Councillors Cllr Kearon, Cllr D Huckfield, Cllr Naylon

Cllr Naylon reported that she had visited the Service Centre regarding the drain issues. There was a dispute between Severn Trent and United Utilities, which was to be discussed on Tuesday with them both. Noted that the bollards to the Service Station are down following a crash. There was also to be a new system introduced for the bollards. Welcome Break will only collect litter on their access road, but offered to assist or facilitate for other to collect further up the road. Cllr Naylon to request that there is a bin by the bollards on the edge of the service station site. **WN**

Noted that planning enforcement are looking into the issue by Leycett Road. Cllr Naylon reported that there had been a report of black smoke coming from some cottages nearby which has also been relayed to Mr Layman.

All to monitor the gates at Hollywood and notify Clerk if they are unlocked. **ALL**

A rights of way survey will be conducted this year and also there is the Ramblers Big Path Watch on 13<sup>th</sup> July to which everyone is invited to attend. The issue of graffiti on the A525 bridge has been reported to Highways and will be looked at over the next few weeks. **ALL**

Councillor Naylor is liaising with PMT regarding the recently powder coated artwork which seems to be in need of some attention. **WN**

**3.** Staffordshire Parish Councils Association - All to note the forthcoming training that has been arranged for Weds 1<sup>st</sup> July at 7pm Madeley Centre for new Councillors and others who wish to attend. As there is a cost to this, places must be booked asap with the Clerk. **WN**

**4.** Borough Standards Committee Cllr Naylor – Nothing to report.

**5.** Betley Keele and Madeley Locality Action Partnership – Nothing to report.

15/73

**Amenities**

**1.** Rural Runabout update - As a meeting had not taken place there was nothing to report.

**2.** Village Hall Management Committee – The AGM was held and the Committee was thanked for their hard work, with the majority being re-elected. Mrs Hughes will be continuing as the Parish Council representative. Achievements last year included completion of the small room, re-plumbing of the toilets, purchasing tables and a fridge, new lighting and a hearing loop. Community events such as pig racing and coffee mornings had raised income. This year will be focusing on disability access. Overall both revenue and expenditure had increased with 143 bookings.

**3.** Staffs County Community Paths Initiative 2014 update on fingerposts – Agreed this will be discussed at the next meeting. **Next agenda**

**4.** Hawthorns application for listed building – Agreed this will be discussed at the next meeting. **Next agenda**

**5.** Staffordshire Library Update (procurement process ends 31<sup>st</sup> July) and Mobile Library consultation – This was noted.

**6.** To consider projects through the Lengthsman Scheme (£1409) – Quarry Bank bridge – Noted that the graffiti removal from the bridge is best left to Highways due to the dangers associated with it. However it was **RESOLVED** to instruct Mr Hough to do the usual weedspraying off the overgrowth on the following footpaths – Pepper Street up to Red Heath House, Three Mile Lane, Quarry Bank. **Clerk**

The Clerk was requested to chase up the blocked drains reported to Highways at Pepper Street by the bypass. **Clerk**

15/74

**Grants**

**1.** To consider applications for Community Chest (current balance is £1280)

- None received

15/75

**Other matters for consideration:**

**1.** Development of a Neighbourhood Plan – This will be considered for the next agenda. **Next agenda**

**2.** To consider a proposal for community speedwatch – Mr Chris Spence, Chair of Silverdale Parish Council to be invited to attend the next meeting. **Clerk/Next agenda**

**3.** Hayings Wood complaint re damage to the paths – A complaint had been received from a resident in Silverdale who lived near to the site with regards to noise pollution and damage to the footpath/BOAT and protected trees/bluebells, as a result of the 4x4 club. As before we have exhausted all channels with the Borough Council, however it was agreed that the Clerk would ask Tim James if there was any action that could be taken in relation to the TPO trees. Clerk to send a holding reply in the meantime. **Clerk Clerk**

**4.** Flooding on A525 Keele bypass – This has now been resolved.

5. Three Mile Lane Litter issues and verge damage – Noted that this item was discussed earlier on the agenda.

6. D & G Bus service changes update following meeting with David Gray – It was unclear when the meeting is expected to take place, Mr Butters to ask Mr Gray to update the Clerk/Chair.

Mr Butters

7. Resident Groups/meetings – Mr J Borg

Mr Borg suggested that there are informal residents meetings held on a quarterly basis to start with. It was agreed that these should be split into areas as follows:

JB

Springpool, Horwoods, Plantation Park – Mr Borg to arrange

JD

The Covert, Larchwood, Church Plantation – Mr Downing to arrange.

Mr Butters

Mr Butters said the University would be supply the venue for the meeting.

15/76

**Correspondence**

To review papers and correspondence received through the clerk and consider if any item requires further action on next agenda :

a. SCC Consultation support for the community & voluntary sector – ends 19th June available at <http://www.vast.org.uk/vcse-consultation-vcse-sector-survey/> - Comments to be sent in to the Clerk and collated for a response.

ALL

b. Invite to attend Mayor’s Annual Civic Church Service at St Giles’ Parish Church on Sunday 21 June 2015 at 10.30am - This was noted.

15/77

**Financial Statement - To approve payments/orders, receipts and transfers**

This was approved as per the attached payment schedule.

15/78

**Any Other Business for future agendas**

Mr Borg suggested that we may need to consider requesting that the Parish Council are invited to attend the various University groups. Brief discussion took place about this, no further action at this stage.

It was agreed that the Clerk should invite the Vice Chancellor to attend a meeting in October/November in order to introduce the Parish Council formally.

Clerk

Keele Woods – Discussion took place regarding any improvements, and it was noted that these would be subject, if viable, to a full consultation exercise.

15/79

**Administration - Consideration of the variation of Standing Orders for new date for Parish Council meetings (3<sup>rd</sup> or 4<sup>th</sup> Weds each month)**

Clerk to consider the implications of the 3<sup>rd</sup> or 4<sup>th</sup> Weds of each month on the Borough Council calendar of meetings. *(Update - the 3<sup>rd</sup> Wednesday is clear every month to April 2016 except July 15 and January 16).*

Clerk  
Next  
agenda

**Appendix A - Keele Parish Council - Chair's Report June 2015**

1. Pepper Street Planning Application

Tony Kearon and I both spoke against the application to reduce the level of affordable housing to be provided. It was clear that many of the members felt they had little choice in the light of current legislation but to approve the application, which they did by a vote of 10 to 2. Both Tony & I were interviewed by Radio Stoke and The Sentinel.

2. Hawthorns/Barnes Application

There has been no communication from the Planning Inspectorate, but the deadline of 2<sup>nd</sup> July is rapidly approaching. The University are still confident they will get approval. An article in the Sentinel on Tuesday 9<sup>th</sup> June suggests for some reason that NULBC expect 55 houses to be built on the site.

3. Neighbourhood Development Plan

I have contacted Julia Cleary re the difference between the Parish and the Ward boundary. I have not yet organised a meeting re the Plan as it is important to first ascertain the area which we will be able to cover.

I have been contacted by the steering group for the Whitmore, Chorlton and Maer Neighbourhood plan, so it is clear that other rural parishes are going ahead.

4. Meeting re A525 Roundabout

There is a meeting re the planting of the main Keele University entrance roundabout at 2pm on Friday. I am unable to attend but I believe Wenslie is going.

5. Gating Order – Lymes Road

A meeting has been scheduled for 18<sup>th</sup> June to discuss consultation with residents. Currently the map that we have seen identifies Clockhouse Drive rather than Lymes Road as the affected area, and the questions being asked not satisfactory.

6. Village Hall

The Village Hall Management Committee AGM was reasonably well attended and the majority of the existing team are continuing. Sue Hughes will continue to be the Parish Council representative, but the committee are happy to expand if other people would like to join.

7. The Yew Tree

I have not yet produced a newsletter introducing the new council as I thought it would be nice to include a photo for every councillor. This would also be useful for the website, as people will often know you by sight if not by name. Can all members please let me have a head and shoulders photo for use in the newsletter and on the website.

I will produce a new distribution list and send it out, so if anyone has any preferences for where they would like to deliver please let me know.

8. Parish Tour

We visited all areas of the parish on 15<sup>th</sup> May, to acquaint councillors with the full extent of the parish and to provide some "history".

Val Newman 10/06/15

**Schedule 1 - Approved Payments/orders 10th June 2015**

KEELE PARISH COUNCIL: Accounts 2015-16				
CURRENT ACCOUNT				
Date	BACS & Cheque No.	Expenditure	Details	TOTAL
		B/f 1st April 2015		
10 June 2015	751	Keele Village Hall	Annual Room Hire April to March (12 mtgs x £25)	300.00
10 June 2015	bacs 12	C Withington June Salary	June Salary	229.09
10 June 2015	bacs 12a	C Withington June Expenses	June expenses	15.00
10 June 2015	bacs 13	HMRC	Tax and NI June	57.40
10 June 2015	bacs 14	Keele Students Union	Printing (Appeal)	69.06
10 June 2015	bacs 15	Eurooffice	Stationery shared 1/4	24.17
10 June 2015	752	Mr Czwartynski	June Litter	125.60

Transfer required of £850 from deposit to current account **(approved)**