

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Wednesday 12 November 2014 at 7.00pm at Keele Library Training Rooms

Attendees: Parish Cllrs: Dr C Harrison (Chair), Mr Downing, Mrs S Hughes and Mr D Hindmarch
Mrs Withington (Clerk)

Guests: 1 member of public was present

Ref	Action
141/085	To nominate a Chair for this meeting It was RESOLVED to appoint Dr C Harrison as the Chair in the absence of Ms V Newman.
14/086	Public Open Forum No items discussed.
14/087	Apologies received through Clerk Apologies received from Ms V Newman, Cllr W Naylor, Mrs A Studd, Dr R Studd, Mrs S Hughes , Mr G Bibby, Mrs A Abercrombie and Cllr T Kearon.
14/088	Declarations of Disclosable Pecuniary Interests None
14/089	Minutes of the Parish Council meeting held on 8th October 2014 1. To approve: Subject to the amendment to minute 14/078 "Cllr Kearon reported that the ✓ Virgin fibre optic" the minutes were signed as a true and accurate record. 2. Matters arising not on the agenda Ms Newman to note that there was a further banner by Keele Lodge at the University, which now seems to be more than a temporary site for advertising. This is to be raised with Mr Butters at the next update meeting, as it is considered to be spoiling the look of the village. VN Regarding the railings on Keele Drive, Mr Downing to contact Cllr Kearon for an update. JD It was agreed that we should have the minutes from the University update meeting circulated to all. Ms Newman to be requested to circulate. VN With regards to the ongoing planning enforcement issue, Ms Newman to be informed that it is under the timescale noted but only just. VN
14/090	Reports 1. Chairman's report Ms Newman The Clerk read out an update from Ms Newman in her absence as follows: 1) <i>Keele Drive - the changes have not fixed the problem of vehicles mounting the kerb</i> 2) <i>Work on the Hawthorns Appeal Proof of Evidence has taken a lot of effort</i> 3) <i>Meeting with University update attended</i> 4) <i>Post Office Campaign – Tony Kearon leading this as we are tied up in Hawthorns Appeal</i> 5) <i>Wenslie and I have been to the Baldwins Gate Inquiry to find out more about how the process is run.</i> 2. County & Borough Councillors Cllr D Huckfield, Cllr Naylor and Cllr T Kearon The Clerk read out an update from in the absence of Cllr Kearon as follows: 1) <i>Pepper Street – Update requested from planning officers regarding Section 106. Noted it has been delayed due to appeal of Baldwins Gate. Pepper Street to be focused upon once Hawthorns appeal out of the way.</i> 2) <i>Keele campus Post Office proposed closure - the online petition now has approx 1200 signatures and the paper copy has a few hundred. The paper copy can be</i>

signed at the Sneyd, the KPA and the reception desk at the Students' Union. A strong case for saving the post office to be put together, and to meet with this key personnel in London.

- 3) *Broadband in Keele - Campus is a 'blue zone', which means it is getting a Government subsidy for BT to come and install fibre optic in mid 2015, including Station Road and down to Madeley Heath. The village itself including Quarry Bank and Pepper Street will be getting BT fibre optic in a parallel scheme as it does not need the subsidy - it has a commercial case for BT fibre optic - it is a 'grey' zone.*

The Clerk read out an update from Cllr Naylor as follows:

- 4) *Historic lamppost restoration. Keele Conservation Group has received the funding (£400) and PM Training have been asked to start the work, weather permitting asap.*
- 5) *Post Office closure: Cllr Kearon is relaying information to the Parish Council. Cllr Naylor has been approached by some residents on campus about the petition form; there was disquiet about it being seen as a 'political' document, they have redacted the last line referring to it being a Tony Kearon petition.*
- 6) *A resident noted there is a 'change to licensing' notice at the Templar Bar in Hawthorns. Licensing officer has confirmed it is in relation to showing films. Further information to be obtained.*

3. Staffordshire Parish Councils Association Cllr Naylor

Nothing to report.

4. Borough Standards Committee Cllr Naylor

Nothing to report.

5. Borough Sports Council Mr Downing

As noted this will be disbanded shortly, and replaced with a new external body.

6. Betley Keele and Madeley Locality Action Partnership Mrs Abercrombie

Mrs Abercrombie had provided an update to say the next meeting is on 17th November.

14/091

Amenities

1. Rural Runabout update - Mrs Studd

No update received.

2. Village Hall Management Committee Mrs Hughes

Mrs Hughes reported that there had been an issue with a falling light from the ceiling, which was a health and safety concern. This will be raised with the committee for urgent action to be taken.

SH

A pig racing event will be held on Friday 21st November at 7pm, to be booked in advance.

3. Heritage Lottery Bid – Stone Walls Mrs Abercrombie

Mr Downing reported that a meeting of the sub group had been held at Newcastle Fire Station with a University representative. A further meeting to be held in December to agree the strategy.

4. To consider War memorial repair quotes for repointing the base and grant funding

To date 20% grant funding has been awarded through the Borough Council Conservation fund for Heritage buildings. It was **RESOLVED** that this be accepted, and the conditions of funding were agreed to. An expression of interest has been sent to the War Memorials Trust fund, the outcome is awaited before a full application can be progressed. The Church has agreed to the work, although they do not consider themselves to be the landowners.

5. To note the outcome with the CPI bid and form a sub group to agree the fingerposts

Cllr Naylor provided the following update:

Keele Conservation Group was awarded the CPI bid (£450) paid via the Parish Council for x3 new fingerposts ref rights of way in Keele. Small group of Parish Councillors to meet and discuss the location and wording etc on the finger posts. Newcastle Countryside Project workshop will make and install.

WN

6. Lengthsman scheme – consideration of work (budget £309)

As agreed at the last meeting work the Clerk has instructed for the siding of Station Road pavements, Pepper Street and also Quarry Bank to Red Heath house. Mr Quick has been instructed to clean the bus shelters. No further requests at this stage.

14/092 **Grants**

1. To consider applications for Community Chest funding (current balance is £640)

No applications received. Noted that Keele Conservation Group had received the funding for the lamppost restoration.

2. To consider applications for the Grants Programme (balance is £300).

This was noted.

14/093 **Planning applications – to provide comments on the following:**

- 1. APPEAL [Proposed student accommodation with carparking \(Keele Campus\) and proposed residential development of 92 dwellings with school drop off point, shop and linked areas of greenspace \(The Hawthorns\).](#)** The Hawthorns And Keele Campus Keele Newcastle Staffordshire Ref. No: 14/00014/REFUSE and **APPEAL [Demolition of existing buildings \(The Hawthorns\)](#)** The Hawthorns and Keele Campus Keele Newcastle Staffordshire Ref. No: 14/00015/REFUSE

A lot of effort has been put into the proof of evidence documentation for the appeals. The deadline is 18th November for submission to the Planning Inspectorate. Mr Downing to review the summary document with regards to the trees and send any comments to Ms Newman asap today. Noted that residents were able to speak at the Inquiry in December, but factual supporting evidence would be helpful in the event of the Planning Inspector requiring to see it. Public notices of the appeal have been displayed. Speakers to be agreed for the inquiry and the format - to be discussed on the next agenda.

JD
Next
agenda

2. Pepper Street (outline Planning Permission for up to 100 residential) – 13/00970/OUT current position

It was **RESOLVED** that the Clerk would send an urgent letter to Mr

Clerk

Benson regarding the date for the extension and the bond.

Clerk

Clerk also requested to enquire about the Freedom of Information outcome regarding the Hawthorns request in the above letter.

Mrs Hughes stated that on bonfire night people were seen walking around on top of the area where it is purported to be extremely hot.

It was noted that any changes in Planning conditions would need to be agreed through the Planning Committee.

3. [Staffs County Council Planning Application N.02/17/258 MW D6; Keele Quarry, Madeley Heath, Submission of details in compliance with Conditions 54 and 55 of planning permission N.02/17/258 MW relating to restoration scheme \(condition 54\) and aftercare scheme \(condition 55\)](#) – The Parish Council had no concerns as it was outside of the Parish, although Cllr Naylon had requested to make comments. Papers were passed to Mr Hindmarch to forward to Cllr Naylon.
4. [Erection of conservatory 19 Station Road Keele Newcastle Under Lyme Staffordshire ST5 5AH Ref. No: 14/00838/FUL - RESOLVED](#) that authority be delegated to the Clerk to respond, if following review of the documents after the meeting there were concerns to raise – otherwise there were no objections raised at the meeting.
5. [Installation of 1 no. electric vehicle quick charging point in main car park area. Keele Motorway Services Area Three Mile Lane Newcastle Under Lyme Staffordshire ST5 5DA Ref. No: 14/00810/FUL - No concerns raised.](#)
6. [Upgrade of existing base station to include replacement new 17.5m pole with relocation of existing antenna to a height of 17.4m Keele Driving Range And Golf Shop Keele Golf Centre Keele Road Keele Newcastle Under Lyme Staffordshire ST5 5AB Ref. No: 14/00813/TDET1 - RESOLVED](#) that authority be delegated to the Clerk to respond, if following review of the documents after the meeting there were concerns to raise – otherwise there were no objections raised at the meeting.
7. [Internal remodelling of existing building, including raising of the first floor level, provision of a new passenger lift, partial window replacements, and new rooftop plant.](#) Walter Mobberley Hall Keele University Three Mile Lane Keele Newcastle Under Lyme Staffordshire Ref. No: 14/00774/FUL - RESOLVED that authority be delegated to the Clerk to respond, if following review of the documents after the meeting there were concerns to raise – otherwise there were no objections raised at the meeting.

14/094

Other matters for consideration:

1. Arrangements for Drain Clearing Day 18 December 2014

Noted that this had been arranged for The Village, due to it being inaccessible during term time. It was requested that the Clerk ask if Quarry Bank Road, Quarry Bank and Pepper Street could be included.

Clerk

2. Newcastle Borough Council – Draft Statement of Community Involvement for public consultation purposes for the NBC/SOTCC Joint Local Plan (deadline is 19th December)

Agreed that all should review this document and bring comments to the next meeting.

ALL
NEXT
AGENDA

3. Newcastle Borough Council – Consultation response for Gypsy Traveller and Travelling Showpeople Accommodation Assessment 2014

No comments were raised.

4. Newcastle Borough Council – Consultation response for Contaminated Land Strategy – Cllr Mrs Naylon

Initial response received from the Borough. Any further questions to be directed to Cllr Naylon. No further questions were raised at the meeting.

5. Newcastle Borough Council – Consultation response for Draft Taxi Licensing Policy (deadline 31st January 2015)

No comments were raised.

6. Lymes Road Gating Order further action – Cllr Mrs Naylon

The Clerk read out the update on behalf of Cllr Naylon. *It was noted that Cllr Naylon had met Natalie Snell ASB officer at the Borough Council. Parish Councillors are requested to encourage residents along Lymes Road to send in to Natalie 'letters' or communication about what they see as the problem for them of fly tipping. Ms Snell has asked partners to attend a meeting on November 27th – details to be circulated.*

7. Post office Closure at Keele Campus – Cllr Mrs Naylon

Updated earlier on the agenda. It was noted that there was a reduced service. **RESOLVED** that the Parish Council is in favour of opposing the closure of Keele Post Office.

14/095

Clerk's Reports

1. Correspondence

Community Council of Staffordshire Best Kept Village 2015 Application
– noted.

2. Financial Statement

To approve payments/orders, receipts and transfers, bank reconciliation and budget position statement -

The payments schedule as per Appendix A was signed and approved for payment by cheque and BACS. The bank reconciliation was noted and the balances were confirmed as per the statements. The budget position statement was noted.

Clerk

To consider a contribution to CPRE Staffordshire

RESOLVED to make a donation of £15 to the CPRE Staffordshire.

To consider the increase to Minimum Living Wage for the litter collector (£7.85 ph)

RESOLVED that this be approved with effect from November 2014.

To consider moving the banking to Lloyds Bank

It was felt that in view of the lack of Parish Councillors present, this decision should be taken at the next meeting, when it will need to be decided who will be a signatory for the application to proceed.

Next
agenda

Ref	Action
-----	--------

To consider the principles for the draft budget for 2015/16

The Clerk was requested to prepare a draft budget on the basis of this year for discussion at the next meeting.

Next agenda

14/096 Any Other Business for future agendas

Mr Downing reported that there had been several accidents involving buses along Keele Drive recently, and The Covert was being used despite not being designed for buses.

It was agreed that the Keele Update meetings with the University will be put on the next agenda for discussion.

Items for next agenda included:

- **Keele Update Meetings**
- **To consider the draft budget for 2015/16**
- **To consider moving the banking to Lloyds Bank**
- **Newcastle Borough Council – Draft Statement of Community Involvement for public consultation purposes for the NBC/SOTCC Joint Local Plan (deadline is 19th December)**
- **APPEAL [Proposed student accommodation with carparking \(Keele Campus\) and proposed residential development of 92 dwellings with school drop off point, shop and linked areas of greenspace \(The Hawthorns\).](#)** The Hawthorns And Keele Campus Keele Newcastle Staffordshire Ref. No: 14/00014/REFUSE and **APPEAL [Demolition of existing buildings \(The Hawthorns\)](#)** The Hawthorns and Keele Campus Keele Newcastle Staffordshire Ref. No: 14/00015/REFUSE
- **Pepper Street (outline Planning Permission for up to 100 residential) – 13/00970/OUT current position**
- **Review of venues on Keele University Campus**

Meeting closed at 8.40pm.

Dates and venues of future meetings (2nd Weds of every month):

10th December – Keele Village Hall

14th January – Keele Village Hall

11th February – Keele Village Hall

11th March – Keele University – Library (Training Rooms) – TO BE REVIEWED

8th April – Keele Village Hall (incs Annual Parish Meeting)

**13th May – Keele Village Hall (incs Annual Statutory Council Meeting)

** Note Parish Council Elections so may be subject to change

Next agenda