

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Wednesday 18th November 2015 at 7.00pm at Keele Village Hall, Keele

Attendees: Parish Cllrs Ms V Newman (Chair), Mr G Bibby, Dr R Studd, Cllr Mrs Naylor, Dr C Harrison, Cllr T Kearon, Mr S Gibbons, Mr Downing, Mrs S Hughes, Mr J Borg and Mr T Snape.

In Attendance: Mrs Withington (Clerk)

1 member from Keele University

15/135 **Simon Hall, Pharmacist - Introduction to Well Pharmacy Keele**
 Mr Hall provided a presentation on the services available at the new pharmacy on the Campus. He also discussed the facilities that are available for the pharmacy students and the added value that the site brings. Services include minor ailments, sexual health, flu vaccinations, fever, sickness, diarrhoea etc and private consultations with the pharmacy. There is also the standard dispensing service and a delivery/collection service for the housebound. Assistance is available for those on daily management of medicines and those who are leaving hospital. It was noted that the prescription service at the local doctors is under transition and is expected to end on 17th December. Leaflets were circulated, and it was agreed that the information would be made available in the Yew Tree. **GB**

15/136 **Public Open Forum**
 No issues raised.

15/137 **Apologies**
 None.

15/138 **Declarations of Disclosable Pecuniary Interests**
 None.

15/139 **Minutes of the Parish Council meeting held on 21st October 2015**
 To approve :
RESOLVED that subject to the correction of the spelling of McMillan and Newman the minutes of the last meeting were approved and signed as an accurate record of the meeting.

Updates from Matters arising from the last meeting not already on the agenda :
 A letter had been sent to Mr Farrelly MP regarding the location reference used on planning applications, and a response was awaited.

Jamys Peacock was asked to find out why the University planning applications are always under the address of Three Mile Lane, regardless of the actual location. **JP**

With regards to student volunteering, the Clerk confirmed that subject to risk assessments and management by the Parish Council, then the Public Liability insurance should cover the students volunteering on behalf of the Parish. Mr Gibbons to feedback to the SU. Mr Kearon reminded the Parish Council that the Students could be asked to carry out research for things like a Parish Plan etc and to help apply for external funds. It was agreed that Cllr Kearon would discuss this with the SU along with Mr Borg. All to think about what projects may be undertaken and to discuss on the next agenda. **SG**

ALL Next agenda

15/140 **Planning applications/permissions – to provide comments/request action:**

- *Hawthorns Development Consultation further response*

RESOLVED that meeting be adjourned to allow Mr Peacock to speak and answer questions. It was noted that the plans had now been submitted. The Clerk is to circulate the planning statement which captures the consultation feedback. A request has been made for comments to allow them to be ratified at the next Parish Council meeting. Mr Peacock pointed out that changes to the documents, from the previous application which mainly related to the Hawthorns, not the Barnes. Mr Peacock agreed to find out the date of build for the Management Centre. It was also noted that the University would be considering the comments made by David Bailey with respects to the planting plan over the next week. It was also noted that changes had been made to the application to take account of the Hawthorns site visit – which was attended by Dr Harrison, Dr Studd and Ms Newman. Mr Peacock requested that any further questions are raised with him directly. Mr Peacock left the meeting at this point. **RESOLVED** that the meeting be continued, and the public participation session closed.

Clerk

JP

ALL

It was **RESOLVED** that the public views needed to be taken into consideration through a public meeting and a date will be set. It was also **RESOLVED** that a working group considering of Dr Harrison, Ms Newman, Dr Studd, Cllr Naylon and Cllr Kearon would be formed to look at the application and provide a set of recommended comments for the Parish Council to consider at its next meeting, subject to the extension of time being granted. **RESOLVED** that the public meeting will be held and publicised in the Yew Tree.

CH, VN,
RS, WN,
TK
VN

- *Pepper Street (Outline Planning Permission for up to 100 residential) – 13/00970/OUT current position*

Noted that there have been two applications passed which seemingly covered the same piece of land, albeit for different uses. Cllr Kearon stated that Mrs Moulton is looking into the current situation with regards to the development position. It was felt that the garage site had now been sold. It was **RESOLVED** that as a number of letters had been sent and had not been responded to, the Clerk would write a further letter in accordance with the Borough Council's complaints procedure prior to taking it further with the Local Government Ombudsman, if necessary. The Clerk was to ask the other Parish Councils if they had experienced any difficulties with regards to poor performance. Clerk to circulate our letter to the other Parish Councils for their information and to also send it to Cllr Liz Shenton, Mr Paul Farrelly MP and Neal Clifton. It was **RESOLVED** that the Clerk would also ask what the Borough Council were doing to enforce the safety measures of the site, being as they had determined the site to be so dangerous that it justified extinguishment due to the hazard to public safety. Clerk to carry out land registry check on the site.

Clerk

Clerk

Clerk

Clerk

- *Pepper Street Planning Enforcement action*

No further action has been taken as yet, and the order is still in draft form. Clerk to include this in the above letter.

15/141 **To consider priorities for a draft budget for 2016/17 and note the correspondence from the Borough Council regarding next year's grant allocations**

A draft budget was circulated to start the discussion. It was agreed that this needed to be discussed at the next meeting, and it was hoped that the funding

Next
Agenda

allocation to the Borough Council from Central Government had been confirmed at that stage.

15/142

Reports

Chairman's report

Ms Newman and Mr Bibby had attended SPCA planning training earlier in the month. Ms Newman had also attended the Walter Mobberley opening event at the University. An opening event was planned for the new Pharmacy on 8th December and it was agreed that Ms Newman should attend.

VN

- *County & Borough Councillors Cllr Kearon, Cllr D Huckfield, Cllr Naylor*
Cllr Naylor reported that cars parked which were causing an obstruction had been reported to the police and David Gray. Cllr Naylor had attended the My Care My Way consultation and provided information to all. Cllr Naylor also encouraged everyone to complete the Green Space Strategy consultation. Mr Sellgren had attended a walkabout with Cllr Naylor around Hollywood and other areas. Cllr Kearon had also met with Mr Sellgren. A number of individual cases are in the process of being addressed by Cllr Kearon relating to bin collection, food waste etc. It was noted that more public services are likely to be expected to be delivered by volunteers/third sector organisations, and this should be considered carefully in terms of the overall impact. It was also noted that Staffs Police are being reorganised and that there are likely to be no police officers outside of the town areas only PCSOs, and they are also due to be reduced in number. As Aspire Housing have made their ASB team redundant, this will put more pressure on the police, and will again have an impact on rural areas.

ALL

- *Staffordshire Parish Councils Association*
Nothing to report.

- *Borough Standards Committee Cllr Naylor*
Nothing to report.

- *Betley Keele and Madeley Locality Action Partnership*
Mr Bibby had attended the last meeting. There is £5k funding available for projects which will improve recycling or reduce food waste. Mr Gibbons to speak to the relevant lecturer at Keele University regarding this and send the ideas to Mr Bibby. It was agreed that Cllr Kearon would speak to the Borough about producing leaflets for problem parking through the Community Safety Partnership.

SG
TK

15/143

Amenities

- *Rural Runabout update*
No update available.

Village Hall Management Committee

Noted that the University had contributed towards some planters. A grant is being applied for to create a disabled toilet. The piano is being treated for word worm. Gas account has been changed to Gazprom and Mr Borg wished it to be noted that he did not support this decision due to the unethical practice of the company. The Committee had looked at the hedge and it was decided that it did not impair driver's visibility when exiting onto Station Road/The Village.

- *Hawthorns application for listed building update on application*
There was no further update.

- *To consider projects through the Lengthsman Scheme (£649)*
All to consider projects for the next meeting.

All

15/144

Grants

To consider applications for Community Chest (current balance is £1280)

None received

15/145

Other matters for consideration:

- *Further action regarding school bus concerns – Cllr Kearon*

A number of meetings had been held. As yet no further progress has been made, other than requesting that the criteria for bus passes for children is reviewed with regards to walking distances. It was discussed that it may be necessary to consider funding a private operator as there were only a few children. Clerk to ask if the Community Chest would fund this. Cllr Kearon to speak to Mrs Studd regarding the use of the rural runabout for this purpose.

Clerk
TK

- *Progress with Highways Schemes eg residential parking zone and 30mph Station Road – Cllr Naylor*

It was considered that the information regarding the scheme costings were never provided to the University who had expressed an interest in funding the scheme. As it had been agreed as a priority by the Joint Parking committee, before it disbanded, it was **RESOLVED** that ask the County to continue with the scheme. Noted that the previous survey had been flawed due to the properties who were included with a driveway. Cllr Naylor to chase up the progress of the 30mph limit with Cllr Huckfield. It was also considered that Station Road and Pepper Street were hotspots for the Community Speedwatch pilot, and these should be included on the list for the police to check suitability

Clerk
WN

- *Issues of cars parking on verges – Dr Studd*

This had been discussed earlier and it was agreed to use the notices. Dr Harrison had reported that the bin wagon had needed to reverse the length of Quarry Bank due to parked cars on the bridge. This issue is to be raised with FARS.

Clerk

- *Haying Wood management plan – Cllr Naylor*

This was still outstanding and Cllr Naylor is to speak to Peter Stepien. The gate remains unlocked at Pepper Street. It was also noted that there were large floodlights every so often at the site

WN

- *To input into the Newcastle under Lyme Green Space Strategy and Green Infrastructure Strategy and completion of the 'Great Outdoors Survey' click here to view <https://www.newcastle-staffs.gov.uk/all-services/planning/planning-policy/north-staffordshire-green-space-strategy>*

All to complete this.

ALL

- *Streetscene Survey – <https://www.snapsurveys.com/wh/s.asp?k=143462389740>*

All to complete this.

ALL

- *Signing the Petition for right for 3rd party Appeal against Planning applications <https://petition.parliament.uk/petitions/110489>*

ALL

All to complete this.

- *www.staffordshire.gov.uk/countrysidereview - The future management of Staffordshire's countryside parks and green spaces - Options for the management of Apedale Country Park (24th January)*

ALL

All to complete this.

15/146

Correspondence

To review papers and correspondence received through the clerk and consider if any item requires further action on next agenda:

- *Winter maintenance review/Highway Operations – Matthew Davenport*

This was noted.

- *SPCA Annual report 14/15 and AGM 7th December 2015 (address by PCC Matthew Ellis) deadline for response 27th November*

This was noted.

- *Staffs Community Council – Best Kept Village competition 2016*

This was noted. It was agreed that we did not wish to participate.

15/147

Financial Statement

To approve payments/orders, receipts and transfers

RESOLVED that the payment schedule attached be approved for payment.

Noted that a donation of £10 had been received from Mr Ashton towards the village hall hire for the meeting.

15/148

Any Other Business for future agendas

Clerk to ask Keele University when they will cut back the hedge on Station Road.

Clerk

Cllr Kearon stated that the boundary review and ‘all out’ or ‘one thirds’ Borough elections are subject to a review by the Boundary Commission. It is expected that a decision will be made next Wednesday 25th November by the Borough Council.

Noted that the BT broadband box has been installed in the village – although there has been no planning application.

Meeting was closed at 9.20pm.

Schedule 1 - Approved Payments/orders 18 November 2015

BACS & Cheque No.	Expenditure	Details	TOTAL
bacs 32	Val Newman	Printing reimbursement	20.50
bacs 33	C Withington	Post charges (Co op rec del)	1.64
bacs 34	JD Quick	Highway road signs cleaning	350.00
bacs 35	C Withington	Nov Salary - paid	229.29
bacs 35a	C Withington	Nov expenses inc 50 x 2nd class stamps	42.00
bacs 36	HMRC	Tax and NI Nov	57.20
bacs 37	Mr Czwartynski	Nov Litter	125.60
758	Keele Parochial Church Council	Wreaths	17.00
bacs 38	Old Oak Tree Care	Hawthorns tree advice	375.00
bacs 39	Euroffice	Box and lid for files	15.56
bacs 39a	Euroffice	Shared costs - Ink and paper clips	27.17
bacs 40	SPCA	Training (2 people) Planning	35.00
bacs 41	C Withington	Expenses- Land reg Fonads	6.00
		Total	1,301.96

Transfer required of £1300 from deposit to current account (**approved**)