

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Thursday 11th July 2013 at 7.00 p.m. at Keele Sustainability Hub, Keele University, Keele

Attendees: Parish Cllrs Mrs Naylor (Chair), Ms Newman, Mrs Abercrombie, Mr Hindmarch, Mrs Studd, Mr Bibby, Mrs Hughes, Mrs Corfield, Cllr Kearon

Clerk – Mrs C Dillow

Guests: Mr D Hibbs of First Bus, Mr T Jeffcoat of D & G Buses, Mr P Butters

Ref	Action
13/559	<p>Apologies received through Clerk Apologies received from: Rev Tillier and Cllr J Downing, Cllr Studd</p>
13/560	<p>Declarations of Disclosable Pecuniary Interests relating to items on the agenda: None declared</p>
13/561	<p>To consider approving and signing minutes of the last Parish Council meeting held 13th June 2013 These were approved and signed as a true and accurate record. Regarding item 13/545 the clerk reported she has received a quotation for £320.00 for the work to be carried out as agreed under the lengthmans agreement. Mrs Abercrombie reported that the comment regarding the stretch near to the Hawthornes was not on the LAP agenda.</p>
13/562	<p>Public Participation: None</p>
13/563	<p>Bus movement review in Keele Village and University Campus / HGV Users of University Campus</p> <ul style="list-style-type: none"> • To put questions to local Bus Companies (First Bus & D&G) • To put questions to Biffa waste Management <p>Various questions were put to both bus companies concerning the mounting of verges / idling / people parking in the village and using the buses for free / picking up students who are waving buses down between bus stops / student permits / buses pulling up nose to tail and the university campus not being wide enough for two buses to pass at once. The representative of First Bus Mr D Hibbs agreed he would provide the following information: Supply details of vehicle idling for the month of July 2013, supply punctuality checks for the number 25 bus service and any waiting time in the village, supply revenue / passes checks on the number 25 service for the month of July 2013, supply a copy of the internal staff notice and the training school briefing / training regarding awareness of the mounting of kerb/s within the village. Mr Hibbs to pass contact details onto clerk. Mrs Naylor thanked Mr Hibbs and Mr Jeffcoat for attending the meeting and members look forward to receiving the information.</p>
13/564	<p>Clerk's Report and Financial Statement</p> <ul style="list-style-type: none"> • To note the current bank reconciliation – See Appendix 1 This was noted in accordance with Appendix 1 • To approve payments/orders, receipts and transfers as attached – see Appendix 1 The payments were approved in accordance with Appendix 1
13/565	<p>Chairman and Portfolio Reports Chairman's Update (Parish Cllr Naylor)</p> <ul style="list-style-type: none"> • To note issues included in Chairman's report and consider for future agenda <p>Regarding the Knights croft tree matter Cllr Huckfield has reported that some of the trees are not on school land. Resolved clerk to source land owner. Mrs Naylor reported that the Britain in Bloom judges would be in the village on 12th July at 11.30am a new board has been produced and the village is looking good.</p>
13/566	<p>Administration</p>

Clerk

Ref	Action
	<ul style="list-style-type: none"> Approval of Asset Register & increase of insurance premium for 2013/14 (following response from SPCA as requested at last parish council meeting) <p>Following advice from Staffordshire Parish Council Association it was Resolved to approve the asset register in it's current form and pay the additional premium of £33.53 to Came & Company to bring the councils assets up to date</p> <ul style="list-style-type: none"> To review the term of Chairman <p>Resolved to be reviewed under standing orders</p>
13/567	<p>Highways</p> <ul style="list-style-type: none"> Quarry Bank Parking Proposals update – if available <p>As per email previously circulated by the clerk from South Staffordshire County Council they have now received all the feedback from the informal consultation, a report is to be submitted to the joint parking committee for them to have the final decision on how to proceed to the formal consultation, which will take place during term time of the schools / University.</p> <ul style="list-style-type: none"> To receive update on street signs <p>The clerk reported that despite much chasing she had still received no update on the signs, Resolved clerk will continue to chase update and forward list of signs submitted to Mrs Abercrombie. Clerk</p> <p>Dog Fouling</p> <ul style="list-style-type: none"> Action of dog fouling on pavements – Cllr R Studd <p>Cllr R Studd was absent from the meeting on his behalf Mrs Studd reported that the dog fouling around the school and village centre had become a lot worse. The clerk reported that she was aware of yellow painted signs informing of the dog fouling penalties, which eventually wash away can be supplied by County Council. Resolved clerk to contact county council to find out more information about the signs. Clerk</p>
13/568	<p>Amenities</p> <ul style="list-style-type: none"> To receive an update on the Rural Runabout (Mrs A Studd) <p>Mrs A Studd gave the report as previously circulated to members via email, the subject of a student driver will be re-launched in September.</p>
13/569	<p>Planning</p> <p>To provide and agree comments on planning applications received</p> <ul style="list-style-type: none"> <u>Proposed student accommodation with carparking (Keele Campus) and proposed residential development of 92 dwellings with school drop off point, shop and linked areas of greenspace (The Hawthorns).</u> The Hawthorns And Keele Campus Keele Newcastle Staffordshire Ref. No: 13/00424/FUL <p>Resolved to hear the publics comments before submitting a final statement from the parish council, agreed to walk the area with maps on 14th July at 7.30pm, then hold a public access meeting on 16th July 4.30 – 8.00pm and walk the area again</p> <ul style="list-style-type: none"> <u>Demolition of existing buildings (The Hawthorns)</u> The Hawthorns And Keele Campus Keele Newcastle Staffordshire Ref. No: 13/00425/CON <p>Resolved clerk to request viability papers as no paperwork has been received for this application</p> <ul style="list-style-type: none"> <u>Creation of a 'Planetary Trail'</u> Home Farm University Of Keele Keele Newcastle Staffordshire ST5 5BG Ref. No: 13/00497/FUL <p>Resolved to raise no objection to this application</p> <ul style="list-style-type: none"> <u>Erection of a steel portal framed agricultural livestock building - Phase Two</u> Paddocks Farm Keele Newcastle-under-Lyme Staffordshire ST5 5BD Ref. No: 13/00467/FUL

Ref	Action
	<p>Resolved to raise no objection to this application</p> <ul style="list-style-type: none"> • <u>Two storey rear/side extension and replacement garage</u> 44 Station Road Keele Newcastle Under Lyme Staffordshire ST5 5AH Ref. No: 13/00479/FUL <p>The council were unable to comment on this application as no papers were received</p> <ul style="list-style-type: none"> • <u>Erection of a steel portal framed agricultural livestock building - Phase One</u> Paddocks Farm Keele Newcastle-under-Lyme Staffordshire ST5 5BD Ref. No: 13/00461/FUL <p>Resolved to raise no objection to this application</p> <ul style="list-style-type: none"> • To receive an update from the Parish Plan working group (Parish Cllr Hindmarch) <p>Mr Hindmarch reported that it has been decided to do a community led plan, next meeting is 24th July and there are lots of things for discussion at the next meeting.</p>
13/570	<p>Village Hall Matters</p> <ul style="list-style-type: none"> • To receive an update from the Village Hall Management Advisory Committee (parish Cllrs Hughes). <p>Mrs S Hughes gave a very detailed report to members on the current situation of the Village Hall and its new Committee. Members thanked Mrs Hughes for her report and are pleased things are up to date and moving forward. Resolved to re-locate the parish council meeting for August to the village hall at a cost of £10.00 per hour. Mrs Naylor pointed out that the pillar in the middle of the hall needs protecting with foam when childrens parties were held</p> <p>To consider support for Keele Parish Council applications received - (unspent balance £250.00)</p> <ul style="list-style-type: none"> • To consider request for funding from St Johns Primary School
13/571	<p>Resolved to move to next agenda as information was unavailable</p> <p>To receive an update on Keele and Silverdale Locality Action Partnership (Parish Cllr Abercrombie)</p> <p>Mrs Abercrombie reported that the LAP need to have a constitution and bank account to be able to apply for their own funding, Mrs Abercrombie will forward details of the constitution to members for information.</p>
13/572	<p>To receive an update on Staffordshire Parish Councils Association (Parish Cllr Naylor)</p> <p>Nothing to report for this meeting</p>
13/573	<p>To receive an update from Borough Standards Committee (Parish Cllr Naylor)</p> <p>Nothing to report for this meeting.</p>
13/574	<p>To receive an update from Borough Sports Council (Parish Cllr Downing)</p> <p>Nothing to report for this meeting.</p>
13/575	<p>To receive an update from Borough/County Councillor – Cllr D Huckfield , Cllr R Studd and Cllr T Kearon</p> <p>Cllr Kearon reported that he is trying to put forward Keele to be used for County publicity so the area has a better chance of receiving fibre optic broadband.</p>
13/576	<p>Papers and correspondence received</p> <p>Nothing to report for this meeting</p>
13/577	<p>Items for Future Agenda/Decisions</p> <ul style="list-style-type: none"> • Hawthorns application • Update on Buses • Quarry Bank parking proposals update • Update on Street Signs • Term of Chairman to be reviewed under standing orders
13/578	<p>Dates of Future Meetings</p>

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Ref	Action
	<p>To note dates and venues of future meetings as follows:</p> <ul style="list-style-type: none">- Thursday 8th August in Keele Sustainability Hub, Keele University, Keele- Thursday 12th September, St Johns School, Quarry Bank, Keele- Thursday 10th October, Keele Sustainability Hub, Keele University, Keele <p>Meeting Closed at 9.30pm</p>