

## **MINUTES OF THE KEELE PARISH COUNCIL MEETING**

**Held on Thursday 13<sup>th</sup> September 2012 at at 7.00 p.m. at St Johns School, Keele**

Attendees: Parish Cllrs Mrs Naylor (Chair), Mrs Wedgwood, Mrs Abercrombie, Mr Hindmarch, Rev Tillier, Cllr R Studd, Mrs Studd and Ms Newman  
Clerk – Mrs C Withington

Guests: 2 members of public and Mr Gray (Keele University), Mr B Wright and Mr Mike Smith (Staffs County Council)

Ref	Action
12/10/337	<b>Apologies received through Clerk</b> Apologies received from Mrs Hughes, Mr Downing, Cllr Kearon and Mrs A Studd (late).
12/10/338	<b>Declarations of Interest (in accordance with Standing Orders)</b> None declared.
12/10/339	<b>To consider approving and signing minutes of the last Parish Council meeting held on 9<sup>th</sup> August 2012</b> These were signed as a true and accurate record at the meeting.
12/10/340	<b>Public Participation:</b> No issues raised.
12/10/341	<b>To receive a presentation from Mr B Wright and Mr M Lawrence, Staffordshire County Council regarding the consultation on bus layby and turning proposals (as previously circulated)</b>

Mr Wright attended the meeting with Mr Smith to present the proposals. Points were noted as follows:

- The stone wall would be lowered around the Yew Tree and the sloped area reduced. Overall there would be an increase in size of grassed area around the tree.
- Noted that the Parish Council accept the changes, however they wanted the issue of irrigation for the tree to be resolved before the proposals continued. **Suggestions for irrigation systems will be obtained from Mr Dave Adams at the Borough Council.**
- Noted that the BT box will not need to be moved, although the pavement will be realigned slightly.
- Footpath crossing points will also be relooked at to ensure it is safe, as currently the desire line means pedestrians cross at the longest stretch across the road.
- Tactile pavements to be relooked at by Quarry Bank Road junctions due to overhang of turning buses.
- Carriageway to be resurfaced.
- Concern was raised regarding the First buses waiting by the Yew Tree for 5 minutes with their engines on, and Mr Wright is to look at restrictions to avoid this.
- Mr Hindmarch had strong concerns about the negative visual impact of including a bus waiting point by the university entrance and the impact of the removal of up to 4 trees. **Mr Lawrence to be requested to ask First to improve their communications and logistics between buses, so that they do not stack up and a bus waiting point can be avoided.**
- Work is planned to start at the beginning of November 2012.

WN

Mr  
Lawrence

Ref	Action
	<ul style="list-style-type: none"> <li>Mrs Abercrombie felt that consideration should be given to the repositioning of the Bus Stop which is located outside of the old Post Office and also suggested that there was an outline error on the drawing in front of the old Post Office, which looks as if there is a layby, but is actually on private land.</li> </ul>
	<p>Site meeting with Parish Council, Royal Mail representative, Mr Wright, residents from Knights Croft to agree location of post box, potentially near to Quarry Bank Road junction.</p> <p style="text-align: right;"><b>Mr Wright</b></p>
	<p>Site meeting to be held with Mr Wright, Parish Council to look at suitable location for modern style arched roof bus shelter (RAL 5008), to consider the implications of re-siting the current bus stop nearer to Sneyd Arms pub, and tactile pavement/dropped kerbs by old Post Office.</p> <p style="text-align: right;"><b>Mr Wright</b></p>
	<p>The Parish Council welcomed the improvements to make the area safer and to simplify the junction, and looked forward to resolving the outstanding issues to allow the scheme to proceed smoothly.</p> <p><b>To agree a response to the consultation for the TRO for The Village, Keele – Proposed One-Way Bus Only Route (as previously circulated)</b></p> <p>It was RESOLVED that the Parish Council support the TRO for the one way bus only route.</p>
12/10/342	<p><b>To adopt the Final Model NALC Code of Conduct</b> It was resolved that the final model issued by NALC be adopted with immediate effect.</p>
12/10/343	<p><b>Chairman and Portfolio Reports</b></p>
12/10/344	<p><i>Chairman's Update</i> Items from the chairs update were discussed in brief. In particular it was agreed that a letter from the Clerk should be sent to the residents of Quarry Bank informing them that the hedge will be cut in September and asking for their vigilance with respect to reporting flytipping.</p> <p style="text-align: right;"><b>CW</b></p>
	<p>Mrs Naylor to review the mud debris left on the road at Quarry Bank following the harvesting. Following this it will be reported to Hamptons or Streetscene.</p> <p style="text-align: right;"><b>WN CW</b></p>
	<p>Mr Summerfield to be requested to trim brambles on Keele Road on the approach to the village from the Newcastle end.</p>
	<p>Clerk to obtain a quote for siding Station Road (going over with Roundup first). Clerk to request a pavement cleaner in meantime.</p> <p style="text-align: right;"><b>CW</b></p>
	<p>Clerk to report sunken manhole by railway bridge A525 to Highways.</p> <p style="text-align: right;"><b>CW</b></p>
	<p>Clerk to find out about the remedial work required to open up the Narley footpath by the A525. Madeley Parish Council to be asked to request that the footpath on A525 is cleared and hedges cut.</p> <p style="text-align: right;"><b>CW</b></p>
	<p>Contribution for dog bins on University land to be discussed at the next agenda.</p> <p style="text-align: right;"><b>Next agenda</b></p>
	<p><i>To agree the arrangements for a Diamond Jubilee orchard celebration event</i> This is on hold until after the trees have been planted.</p> <p style="text-align: right;"><b>Next agenda</b></p>
	<p><i>To consider the Street Lighting - Energy Conservation Initiative as circulated</i> Noted that this could be considered for areas outside of campus. Agreed that</p>

Ref		Action
	Ms Newman to include an article for suggestions in the Yew Tree and for residents to notify the Clerk.	<b>VN</b>
	<i>To note the latest position on the adoption of the "1% for Art" sculptures</i> Nothing to report. Mrs Naylor to obtain a specification for refurbishment work.	<b>WN</b>
	<i>To provide an update from the meeting with Keele University on 10<sup>th</sup> September</i> Noted that an update meeting was held around parking issues. The university have made several changes to alleviate the problems such as zoned parking, reduction in free buses and improved buses from Knutton and Silverdale. Hawthorns are undergoing an upgrade which will increase the lifespan of the accommodation for another 5 years.	
	<i>To further note the latest position on the HS2 route</i> Mrs Naylor to attend a meeting on 14 <sup>th</sup> September. Noted that there had been an article in the Sunday Telegraph about proposals.	<b>Next agenda</b>
	<i>To consider the listed buildings in the Parish (see attached)</i> A list was circulated for the local listed and listed buildings in the Parish. All to review for next meeting and propose any further additions.	<b>ALL Next agenda</b>
12/10/345	Administration (Parish Cllrs Tillier)	
	<i>To consider the newsletter distribution and circulation (Parish Cllr Newman)</i> Agreed that the Medical Centre, M6 Service Station and Keele Business Centre would be included. Other suggestions to be sent to Ms Newman. Prorated distribution to be relooked at.	<b>ALL VN AS</b>
	<i>To review and consider the Portfolio roles (Parish Cllr Bibby)</i> It was resolved to remove the roles as they were not considered necessary.	<b>CW</b>
	<i>Consideration of the CPRE subscription/donation (Parish Cllr Hindmarch)</i> Mr Hindmarch to research the local branch and report back.	<b>Next agenda</b>
	<i>To respond to the Proposed Dog Control Orders consultation (following Cllr Kearon's meeting with the University)</i> It was resolved that this is agreed and no further comments to add.	<b>CW</b>
	Mrs Studd left the meeting.	
12/10/346	Highways (Parish Cllrs Newman and Bibby)	
	<i>To note the outcome from the meeting held with Highways on 14<sup>th</sup> August 2012 regarding the Quarry Bank and the Village parking issues</i> A meeting with held with senior officers from the County Council. Agreed actions from the meeting had been circulated prior. Clerk to recirculate. Clerk to request an update from Mr Greatbach, SCC regarding the survey commencing as planned in October.	<b>CW</b>
	<i>To note the latest position with Hollywood Gating Order</i> No further news, the gates are on order. Clerk to update at next meeting.	<b>Next agenda</b>
	<i>To receive an update from Anthony Roberts on the Rural Runabout (if applicable)</i> Nothing received for this meeting. Mrs Abercrombie to liaise with Mr Roberts.	<b>AA</b>
12/10/347	Amenities (Parish Cllrs Tillier and Downing)	
	<i>To receive an update on notice board on Keele campus and agree requirements (Cllr Kearon)</i>	

Ref		Action
	Mr Whieldon from Keele University has been in contact regarding the noticeboard. The proposed location next to the post office on campus was agreed. The Parish Council would prefer to see something modern such as brushed steel etc. Clerk to send examples to Mr Whieldon.	CW
12/10/348	Planning (Parish Cllrs R Studd and Hindmarch)	
	To provide and agree comments on planning applications received :	
	<a href="#"><u>12/00525/TCA</u></a> <i>Felling of all Naturally Regenerated Trees in Walled Garden - Land Rear The Clock House Keele University Three Mile Lane Keele Newcastle Under Lyme Staffordshire</i>	
	No comments to make, noted that we did not receive the application.	
	<i>To approve a response to the Site Allocations and Local Policies consultation and to note further date for consultation meeting arranged at Madeley Centre Thursday 20 September at 7pm</i>	
	Mr Hindmarch will circulate comments as discussed at the meeting for agreement prior to sending consultation response form to the Borough Council by 1 <sup>st</sup> October. Important points include the change to the greenbelt from 2002 for the Hawthorns site (greenbelt/brownfield). Special considerations such as TPOs should also be considered for the Hawthorns site.	DH
	Clerk to liaise with Mark Cooper Adams regarding the 4 new streetlights which are being installed in the Hawthorns (Management Centre and car park) conservation area. It is considered to be over lit and should be reduced. In particular there is concern re the impact on bats. Mr Hindmarch to forward some information on the issues surrounding the bats.	CW DH
	Mrs Wedgwood left the meeting.	
	<i>To receive an update from the Parish Plan working group (Parish Cllr Hindmarch)</i>	
	No update for this meeting. Ms Newman to work with Mr Hindmarch.	
12/10/349	<i>To receive an update from the Village Hall Management Advisory Committee and the arrangements of a special meeting with the Committee (Parish Cllrs Hughes and A Studd)</i>	
	It was agreed to wait for the meeting to be arranged in October with the Village Hall Management Committee. Discussion took place surrounding the recent concerns raised by residents.	
12/10/350	<i>To receive an update on Keele and Silverdale Locality Action Partnership (Parish Cllr Wedgwood)</i>	
	No update for this meeting.	
12/10/351	<i>To receive an update on Conservation (Parish Cllrs Bibby and Wedgwood)</i>	
	No update for this meeting.	
12/10/352	<i>To receive an update on Staffordshire Parish Councils Association (Parish Cllr Naylor) and the joint meeting with Newcastle Borough Council on 5<sup>th</sup> September</i>	
	The meeting consisted of a helpful feedback session between clerks, chairs and the Borough Council. The meeting will be arranged on a quarterly basis. Mrs Naylor had sent apologies due to another meeting.	

Ref		Action
12/10/353	<p><i>To receive an update from Borough Standards Committee (Parish Cllr Wedgwood)</i> No update for this meeting.</p>	
12/10/354	<p><i>To receive an update from Borough Sports Council (Parish Cllrs Naylor and Newman)</i> No update for this meeting.</p>	
12/10/355	<p><i>To consider a working party for the Knights Templar Hospitaller event for June 2013</i> It was agreed that this will be included on the agenda when approached by Rev Jones with a summary of the event as requested.</p>	
12/10/356	<p><b>To consider support for Community Chest applications received (Parish Cllr A Studd) - unspent balance is £1250</b> The Keele Conservation Group application for Digital Archiving of the Yew Tree newsletters for £200 was supported. Mrs Naylor to ensure these are searchable PDFs.</p>	<p><b>CW WN</b></p>
	<p><b>To consider applications for Keele Parish Council Grant Programme £1000 - unspent balance is £725 (none received)</b></p>	
12/10/357	<p><b>To receive an update from Borough/County Councillor – Cllr S Tagg, Cllr R Studd and Cllr T Kearon</b> An update from Cllr Kearon was circulated prior to the meeting.</p>	
12/10/358	<p><b>Papers and correspondence received</b> <i>To review papers and correspondence and consider if any item requires further action on next agenda</i> No issues to include on next agenda.</p>	
12/10/359	<p><b>Items for Future Agenda/Decisions</b></p> <ul style="list-style-type: none"> <li>- Review of young people in the Parish</li> <li>- Contribution for dog bins on University land</li> <li>- Diamond Jubilee orchard celebration event</li> <li>- Listed buildings in the Parish</li> <li>- Latest position on the HS2 route</li> <li>- CPRE subscription/donation</li> <li>- Hollywood Gates</li> <li>- Finney Green lighting</li> </ul>	
	<p><b>Dates of Future Meetings</b></p>	
12/10/360	<p>To note dates and venues of future meetings as follows:</p> <ul style="list-style-type: none"> <li>- 11<sup>th</sup> Oct at Keele Sustainability Hub</li> <li>- 8<sup>th</sup> Nov, 13<sup>th</sup> Dec, 10<sup>th</sup> Jan, 14<sup>th</sup> Feb, 14<sup>th</sup> March</li> </ul>	
12/10/361	<p><b>Clerk's Report and Financial Statement</b> <i>To receive feedback from the meeting with Newcastle Borough Council on 5<sup>th</sup> September 2012 – Discussed earlier on the agenda.</i></p>	
	<p><i>To approve payments/orders, receipts and transfers as attached – see Appendix 1</i> RESOLVED that the payments be approved as per appendix 1 below.</p>	
	<p><i>To note budget position statement – see Appendix 2</i> This was noted, the Clerk stated that due to the potential overspend the Parish Council would need to be cautious with any further spending not planned.</p>	
	<p><b>Meeting close</b> The meeting was closed at 21.05pm.</p>	

**Update from Cllr T Kearon – absent at the meeting**

1. Notice Board - an update was on the agenda at a 10th Sept meeting with Phil Butters which I was unable to attend, but which Wenslie attended - I am assuming that you (Wenslie) will be able to update the PC.
2. Along with Wenslie I attended a meeting on the 6th September with the developers of a proposed executive housing scheme on the land adjacent to Pepper St /Hollywood Lane. If the scheme goes ahead (it is at a VERY early stage of discussion) the developers intend to put out the fire using a mixture of back-filling, removal of burning material and combustible material and will then landscape the site. They will then use 7-9 acres of the site to build 55-70 executive 4/5 bed homes. It is clear that this development would be marketed as being on the edge of Keele rather than on the edge of Silverdale. I raised a number of issues re the possible impact on traffic on Pepper Street, the influx of extra children at St Johns and the wider impacts on the Keele Community. I also made it clear that at every stage of the process (including the period pre-planning application) the developers had to consult regularly with Keele residents, not just elected representatives. I have had some correspondence from the developers after the meeting which confirms that they fully accept the points I made and they will contact me again re the first stages of consultation. I will inform KPC as soon as I hear anything.
3. OCR scanning of Yew Tree archive - as a result of several conversations following the last KPC meeting I have been directed to a member of staff who can take me through the practicalities of what MAY be possible re scanning. I am trying to arrange an informal chat once they return from holiday, and will report back.
4. The council is developing a new strategy for helping vulnerable adults (especially the elderly) - we are rolling out a pilot scheme in Audley in October. It will focus on bogus callers, distraction burglary, door to door financial scams targeted at older people and on improving home security. If nobody objects I would like to include parts of Keele in this scheme, probably early next year.
5. At an earlier KPC meeting I mentioned the fact that I would like to provide updates re crime statistics for Keele (in the absence of figures directly from the Police. As with the last statistics I provided, the caveat is that the Police figures are now aggregated for Keele, Madeley and Loggerheads, but I have spoken to the police to get a verbal breakdown of the context for the figures. For the year to date, compared with the same period last year:
  - Priority (ie serious) violent crime is down 50% - (this is not an issue at all in Keele, this is simply a reduction of offences in Madeley).
  - Less serious violence with injury - up 128% - (again, this is entirely due to a rise elsewhere in the wider area, and looks like a big increase because last year's figure was so low).
  - Domestic burglary - down 56% (there may be a spike in October/November when the students return to campus, but one of the prolific serial burglars who targeted Madeley, Silverdale and Keele campus is currently in prison...) Theft of motor vehicles down 66% (a gang that was stealing motorbikes and mopeds in the area has been arrested) Theft from motor vehicles - up 10% (this is a borough wide issue, we are going to run a campaign to get people to stop leaving valuables on view in parked vehicles).I also had a meeting with the fire and rescue service - I asked them if there were any issues to be aware of in Keele. They attended one fire in the parish over the summer - a minor grassland fire. It may be that the fire and rescue service would be out in Keele in the context of point 4 above, depending what comes out of the pilot in Audley.