

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Thursday 16th January 2014 at 7.00 p.m. at Keele Sustainability Hub, Home Farm, Keele University, Keele

Attendees: Parish Cllrs Mrs Naylor (Chair), Ms Newman, Mrs Abercrombie, Mr Hindmarch, Mrs A Studd, Mr Bibby, Cllr Studd, Mr Downing, Mrs J Corfield, Mrs S Hughes

Clerk – Mrs C Dillow and 8 members of the public

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13/709 **Apologies received through Clerk**
Apologies received from: None received

13/710 **Declarations of Disclosable Pecuniary Interests relating to items on the agenda:**

None received.

13/711 **Public Participation:** Members of the public are invited to address the Council on any issue over which it has a power for up to 5 minutes each, with the item lasting up to a maximum of 15 minutes.

Members of the public in attendance raised concerns over the proposed development in Pepper Street, they feel that responses should not be delayed and comments need to be expressed before the official planning application has been received. Mrs Naylor read out replies formulated in response to one members email previously received before the meeting. Cllr Studd commented that the whole of Keele Parish is green belt and the Parish Council has already commented that they oppose to building within the green belt area. It was re-iterated that Keele Parish Council will give 100% commitment and consideration to the Pepper Street application once the official planning papers have been received.

13/712 **Presentation from Mark Bailey Head of business improvement & Partnership (NULBC) – LAP Strategy**

Mark Bailey in attendance with colleague Sarah Moore gave a presentation and handout to Councillors on Lap Strategy and how LAPS can be beneficial. Mrs Naylor thanked them for their attendance and presentation.

13/713 **Chairman’s Report (Parish Cllr Naylor)**

Mrs Naylor reported there are with issues with anti social behaviour and burglaries at Keele Golf Course as the site has become derelict , Cllr Kearon will give a further update.

There has been no further movement as yet with the Hawthorns Planning application. The University is currently analysing and evaluating the Council’s statement after getting formal notice of refusal in the week before Christmas.

Mrs Naylor gave a brief update on the Keele University meeting there was a brief comment made about boiler house planning application and proposals for a new boathouse, Keele University is seeking Heritage Lottery Funding. Mrs Naylor asked if Keele Parish Council and Keele University could join forces for a *future* funding bid restoration of the stone walls bordering their land and the Summerfield land.

Keele Parish Council were invited to a meeting held on 13th January to hear more detail about the Keele University Drive Proposals and offer suggestions E.G 2 extra bollards with the residents of Drive Lodge’s agreement. The design of the bollards is yet to be finalised. It was recognised that is is essential to protect the historic trees and Mrs Naylor asked that keele Parish Council be invited to all future ‘transport’ forum meetings. Keele Parish Council were able to

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| | <p>discuss the proposals in detail and received detailed replies.</p> <p>Councillor Kearon is pursuing the Residents Parking Zone proposals. The opinion is that this is not necessarily connected with 'free' bus passes as car owners are seen to leave their cars parked in Whitmore Road and walk in to campus.</p> <p>The survey done for the Hawthorns planning application revealed diseased and rotting trees. The University applied to the Council for Conservation area consent to do the necessary work and this is now being done.</p> <p>The issue of the future of the Post Office is currently under detailed scrutiny by the Post Office. Mrs Naylor had a long discussion with Manager of the Students Union and there will be more to come on this issue</p> <p>There is a tidier start to the new year in the village, including a drain suck day from County Highways and deep sweeping operations by Street Scene to clear Village Street and Quarry Bank Road. Hedges on Pepper Street and the bottom of Station Road have been cut back. Regarding the Hedge on Quarry Bank Road a resident is asking the landowner to cooperate. Re: the clearing of litter from Whitmore Road, Welcome Break say they will clear the litter in the hedges and Street Scene also NOW have this on a 2 week clean up schedule. Weeds along hedge bottoms have been sprayed and the Keele Parish Council bus shelters are painted and squeaky clean.</p> |
| 13/714 | <p>To receive an update from Borough/County Councillor – Cllr D Huckfield , Cllr R Studd and Cllr T Kearon</p> <p>Cllr Kearon reported on Keele Golf Course and its current situation, the lease has been formally disposed of, they are now looking for a responsible partner to manage and expand the golf course, it is possible it may become a mixed use facility in the future. Cllr Studd commented that there is a rights of way path that runs through the site and this needs to be kept on eye on for misuse.</p> |
| 13/715 | <p>Cllr Kearon reported he is still pursuing the broadband issues in the Parish. To receive an update on Staffordshire Parish Councils Association (Parish Cllr Naylor) Nothing to report.</p> |
| 13/716 | <p>To consider approving and signing minutes of the last Parish Council meeting held on Thursday 12th December 2013</p> <p>Resolved to move the signing of the items to item 6.3 of the agenda.</p> |
| 13/717 | <p>These were approved and signed as a true and accurate record. To receive an update from Borough Standards Committee (Parish Cllr Naylor) Nothing to report</p> |
| 13/718 | <p>To receive an update from Borough Sports Council (Parish Cllr Downing) Mr Downing confirmed he is now a member of the Sports Council but some of the meetings coincide with Keele Parish Council meetings. Resolved to grant dispensation to allow Mr Downing to attend the Borough Sports Council meetings and Mr Downing will email reports to the Clerk.</p> |
| 13/719 | <p>To receive update on standing items on agenda with regard to planning applications –</p> <ul style="list-style-type: none"> • Keele Homes (to receive letter from resident as circulated with agenda) <p>The resident's letter was discussed under public participation. Resolved to carry out no further actions until the Parish Council have received the official planning papers.</p> |

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| | <ul style="list-style-type: none"> • Hawthorns <p>The Clerk tabled the reply from the Chancellor to Keele Parish Council concerning the Hawthorns application. Resolved Cllr Bibby to draft a response for submission by the Clerk.</p> |
| 13/720 | <ul style="list-style-type: none"> • Keele Drive improvements <p>Mrs Naylon gave a report on this item under Chairmans report.</p> <p>To receive an update on Keele and Silverdale Locality Action Partnership (Parish Cllr Abercrombie)</p> <p>Nothing further to report. Cllr Abercrombie will make a report at the next parish council meeting.</p> |
| 13/721 | <p>Amenities</p> <ul style="list-style-type: none"> • To receive an update on the Rural Runabout (Mrs A Studd) <p>Mrs Studd reported the new bus is in place and this has raised the costs by 4 or 5%, bookings are still up. The new bus is a 12 seater.</p> |
| 13/722 | <p>Village Hall Matters –</p> <ul style="list-style-type: none"> • To receive an update from the Village Hall Management Advisory Committee (Parish Cllr Hughes) <p>Mrs Hughes gave a report on the behalf of the village hall committee, it was noted there are no costs as yet to repair the crack in the wall and would the parish council consider supporting the cost for the work. Resolved quotations will need to be obtained and submitted to the parish council before a decision can be made.</p> |
| 13/723 | <p>Planning</p> |
| 13/724 | <p>To provide and agree comments on any planning applications received by the Council</p> <ul style="list-style-type: none"> • 13/00836/FUL Boat House At Lake Number 1 Three Mile Lane Keele. <p>Resolved the re-building of the boat house is welcomed and the council raise no objections</p> |
| 13/725 | <p>To receive an update from the Parish Plan working group (Parish Cllr Hindmarch and Cllr Newman)</p> <p>Nothing further to report.</p> |
| 13/726 | <p>To receive applications for co-option of Councillor due to casual vacancy</p> <p>Resolved Clerk to write to the applicants to request further information to support their applications to be received for consideration. A secret ballot will be taken to decide the co-opted member at the next parish council meeting.</p> |
| 13/727 | <p>Keele PCC – (Parish Cllr R Studd)</p> <p>Cllr Studd reported that Keele PCC has decided not to register Chancel repair liability.</p> |
| 13/728 | <p>Clerks update – Appendix 1</p> <p>This was noted no further action required.</p> |
| 13/729 | <p>Clerks Correspondence – Appendix 2</p> <ul style="list-style-type: none"> • To review papers and correspondence received through the clerk and consider if any item requires further action on next agenda <p>This was noted no further action required.</p> |
| 13/730 | <p>Clerk's Report and Financial Statement</p> <ul style="list-style-type: none"> • To approve payments/orders, receipts and transfers as attached – Appendix 3 <p>This was noted and the payments were approved in accordance with Appendix 3.</p> |
| 13/731 | <p>Administration</p> <ul style="list-style-type: none"> • To grant dispensation to allow Parish Councillors to participate in any discussion or vote on any matter concerning the setting of the Councils budget and Annual Precept – Cllrs to sign forms |

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| | <ul style="list-style-type: none">• Budget & Precept 2014/15 <p>The Clerk reported the Newcatsle- Under – Lyme Borough Council meeting was held on 15th January and as yet no information has been released in regards to the calculation of the tax for 2014/15. Resolved to move this item to the next agenda and Cllr's to sign the dispensation form and forward to the Clerk.</p> <p>To consider the following items on the agenda to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).</p> |
| 13/732 | <p>Staffing Issues</p> <ul style="list-style-type: none">• To discuss staffing arrangements re maternity cover <p>Resolved Mrs Dillow to cover until the end of March 2014.</p> |
| 13/733 | <p>To note dates and venues of future meetings as follows:</p> <ul style="list-style-type: none">• 13th February Keele Students Union• 13th March Keele Sustainability Hub• 15th April Keele Village Hall <p>Meeting Closed at 21.30pm</p> |