

**MINUTES OF THE KEELE PARISH COUNCIL MEETING**  
**Held on Thursday 9<sup>th</sup> August 2012 at at 7.00 p.m. at Sustainability Hub**

Attendees: Parish Cllrs Mrs Naylor (Chair), Mrs Wedgwood, Ms Newman, Mrs Abercrombie, Mr Hindmarch, Mr Bibby, Mr Downing, Cllr R Studd and Cllr Kearon  
 Clerk – Mrs C Withington

Guests: 2 members of public and Mr C Brown, Dog Warden

Ref	Action	
12/10/309	<p><b>Apologies received through Clerk</b>            Apologies received from Rev Tillier, Mrs Hughes and Mrs A Studd.</p>	
12/10/310	<p><b>Declarations of Interest (in accordance with Standing Orders)</b>            None declared.</p>	
12/10/311	<p><b>To consider approving and signing minutes of the last Parish Council meeting held on 12<sup>th</sup> July 2012</b>            Noted that the DPI forms needed to be completed and returned to the Monitoring Officer at Newcastle Borough Council as soon as possible.  <b>RESOLVED</b> that the minutes be signed as a true and accurate record.</p>	<p><b>Next agenda</b></p>
12/10/312	<p><b>Public Participation:</b> No issues raised.</p>	
12/10/313	<p><b>Presentation from Mr D Beardmore, Newcastle Borough Council regarding Dog Prevention Orders</b>            Mr C Brown attended to provide the presentation. The Borough will be introducing the following types of Dog Control orders across the borough following the consultation which ends in September 2012.</p> <ul style="list-style-type: none"> <li>• Dog fouling</li> <li>• Dogs on leads following direction</li> <li>• Dogs on leads</li> <li>• Dogs exclusion</li> </ul> <p>It was noted that the limit on multiple numbers of dogs had not been included at this stage but was under consideration. Cllr Kearon and Mr Brown to discuss with the University the need to consider similar controls.</p> <p>Powers exist to allow Parish Councils to make Orders and enforce through employing a trained person. Any revenue collected would remain with the Parish Council. It was felt that this is best left with the Borough.</p> <p>Mr Brown stated that any dog which causes fear of being attacked is covered by the Dangerous Dog Act 1991 Section 3. Residents are asked to ring 101 or the dog warden.</p>	
12/10/314	<p>It was agreed to respond to the consultation following the university meeting.</p> <p><b>To receive an update from Mark Lawrence, LSTF Officer, Staffordshire County Council regarding the implementation of the bus layby and turning proposals following the meeting on 2<sup>nd</sup> August</b>            Noted that the Officers will be attending the September meeting to present the proposals for the bus turning point and layover stop. Mrs Naylor had previously circulated the notes from the meeting on 2<sup>nd</sup> August.</p> <p>The following points will need to be considered:</p> <ul style="list-style-type: none"> <li>• New location required for Post Box by Yew Tree</li> <li>• Notice board to be relocated</li> <li>• Dropped kerbs</li> <li>• New bus shelter</li> </ul> <p>Any other comments after viewing the proposals to be fed back to the clerk.</p> <p>Mrs Naylor expressed concern regarding the frequency of the double</p>	<p><b>Next agenda</b>  <b>Next agenda</b></p>

Ref		Action
	<p>buses and children on ponies. Cllr Kearon felt that this may reduce the number of cars in the village due to an improved bus service.</p>	
	<p>It was resolved that a request should be made for the 40 mph to be dropped to 30mph in the Village and the 30mph to be dropped to 20mph – this will be raised at the meeting with the Highways next week.</p>	
	<p>Concerns to be forwarded to the County Council include:</p>	
	<ul style="list-style-type: none"> <li>• Impact on mature trees in conservation area, particularly the trees by the Yew Tree (next to Quarry Bank Road)</li> <li>• Urbanisation of conservation area</li> <li>• First bus – poor communications causing two or more buses to be in the area at the same time and their lack of attendance at important meetings</li> </ul>	<p><b>CW</b></p>
12/10/315	<p><b>Chairman and Portfolio Reports</b></p>	
12/10/316	<p>Chairman's Update</p>	
	<p><i>Action taken for hedges</i> Mrs Naylor reported that action had been requested for the hedges on Station Road through Highways. Mrs Wedgwood to ask the land owner of the land at Quarry Bank Road to cut the hedges and to bring back to the Parish Council if further action required. Letter has been sent to the County Council regarding the ragwort build up.</p>	<p><b>SW</b></p>
	<p><i>To agree the arrangements for a Diamond Jubilee orchard celebration event</i> Mrs Naylor reported that a thank you card had been received following the Britain in Bloom judges visit. Mrs Naylor was seeking further funding for more trees and will contact Trudy Barnard, Rodbaston College and Newcastle College. A further nine trees to be planted in the Autumn. Mr Hindmarch to contact CPRE regarding funding sources. The event for the Orchard will be held in October, to be discussed next agenda.</p>	<p><b>Next agenda</b></p>
	<p><i>To consider the adoption of the "1% for Art" sculptures</i> Outcome still awaited from Highways. Noted that there will be a cost for insurance and maintenance to consider.</p>	<p><b>Next agenda</b></p>
	<p><i>To note issues included in Chairman's report and consider for future agenda</i> Mrs Naylor reported that a Community chest application will be submitted from the Keele Conservation Group for the next meeting for digital archiving of the KPC news. Cllr Kearon to enquire with the University Archives. Mr Hindmarch suggested other books on Keele are made available and to look into this for future agenda.</p>	<p><b>Next agenda</b></p>
12/10/317	<p><b>Administration (Parish Cllrs Tillier)</b></p>	
	<p>No issues raised.</p>	
12/10/318	<p><b>Highways (Parish Cllrs Newman and Bibby)</b></p>	
	<p><i>To note the latest position with Hollywood Gating Order and enforcement action TPO (Haying Wood)</i> Noted that the installation of the gates was imminent following the order being placed and site visits undertaken. No further update regarding TPO action.</p>	
	<p><i>To consider items for Lengthsman scheme (£729 remaining), to consider a quote for the strimming of grass and siding of Three Mile Lane and Pepper Street from Mr Hough</i> It was <b>RESOLVED</b> that the quote received for the narrow stretch of pavement on Pepper Street opposite the Quarry Bank junction be approved.</p>	<p><b>CW</b></p>

Ref		Action
	<p>It was <b>RESOLVED</b> that the Clerk will obtain a further quote for the Three Mile Lane work and to select the cheapest quote.</p>	<b>CW</b>
	<p><i>To consider a request for improvements to the bus shelter at Old Chapel Close</i></p>	
	<p>Not discussed at this meeting.</p>	
	<p><i>To receive an update from Anthony Roberts on the Rural Runabout</i></p>	
	<p>No update for this meeting.</p>	
	<p><i>Other Highways issues to be reported:</i> The trees on the approach to the University entrance from Gallowstree roundabout are overhanging the wall blocking the view of the 40 MPH sign and the left side pedestrian lights. To be reported to the University and Highways.</p>	<b>CW</b>
	<p>Mrs Wedgwood left the meeting.</p>	
12/10/319	<p><b>Amenities (Parish Cllrs Tillier and Downing)</b> <i>To receive an update on notice board on Keele campus (Cllr Kearon)</i> A site visit will be held once the construction work is complete.</p>	
	<p><i>To consider need for children and young people activities (Mrs Wedgwood)</i> All to send the information on numbers of children, as per last meeting, to Revd Tillier and Mrs Wedgwood. Mrs Wedgwood stated that the LAP are carrying out a similar mapping exercise. It was suggested that at some point in the future the children at the School should be consulted.</p>	<b>Oct agenda</b>
12/10/320	<p>Cllr Kearon reported that Keele University are willing to donate land for a play area and a youth club. Mrs Wedgwood and Cllr Kearon to liaise.</p>	
12/10/321	<p><b>Planning (Parish Cllrs R Studd and Hindmarch)</b></p>	
	<p>To provide and agree comments on planning applications received :</p>	
	<p>12/00446/FUL <a href="#">Proposed new bay window extension and reinstatement of former bell tower</a> The Old School Church Bank Keele Newcastle Under Lyme Staffordshire ST5 5AT</p>	
	<p>It was <b>RESOLVED</b> that the application be supported as it was a visual enhancement to the village and in keeping with the existing building.</p>	
	<p>12/00383/FUL <a href="#">Single storey rear extension, two storey side extension and first floor side extension</a> - David Weatherall Medical School Keele University Three Mile Lane</p>	
	<p>It was <b>RESOLVED</b> that this application be supported. The Parish Council notes and approves the fact that the extension to Medical School is well below the roofline of the building and cannot therefore have an adverse impact on the view from the urban core of Newcastle looking towards the much to be valued green amphitheatre surround to the town.</p>	
	<p>12/00462/ADV <a href="#">Advertisement signs and banners</a> Students Union &amp; Shops University Of Keele Keele Newcastle Staffordshire ST5 5BJ</p>	
	<p>There was some concern regarding the need for an illuminated sign, but overall felt that it was a minor refresh of the shop frontage.</p>	
	<p><i>To note the response from Keele University regarding External Signage</i></p>	

Ref		Action
	<p><i>Proposals (as circulated) - This was noted.</i></p> <p><i>To receive an update from the Parish Plan working group (Parish Cllrs Hindmarch) – A recent meeting was held and it has been agreed to hold future meetings at the Student Union and Village Hall. Other representatives to be included on the working group</i></p> <p><i>To note the Site Allocations and Local Policies consultation dates – There was some concern that the Hawthorns area was no longer considered green belt/brownfield. There was also concern that it did not mention the conservation area. Noted that the nearest event was at the Madeley Centre on 15<sup>th</sup> August at 7pm – 8.30pm. All to attend if possible and report back to next meeting for a consultation response.</i></p>	Next agenda
12/10/322	<p><i>To receive an update from the Village Hall Management Advisory Committee and the arrangements of a special meeting with the Committee (Parish Cllrs Hughes and A Studd)</i></p> <p>Nothing to discuss for this meeting – a special meeting is still awaited. Rev'd Tillier and Ms Newman to co-ordinate.</p>	
12/10/323	<p><i>To receive an update on Keele and Silverdale Locality Action Partnership (Parish Cllr Wedgwood)</i></p> <p>Mrs Wedgwood circulated an update of the Chairs meeting prior to this meeting.</p>	
12/10/324	<p><i>To receive an update on Conservation (Parish Cllrs Bibby and Wedgwood)</i></p> <p>No issues.</p>	
12/10/325	<p><i>To receive an update on Staffordshire Parish Councils Association (Parish Cllr Naylor) and note invite to attend joint meeting with Newcastle Borough Council on 5<sup>th</sup> or 10<sup>th</sup> September</i></p> <p>Noted that the Chair and Clerk have been invited to attend a meeting at the Borough Council regarding Partnership working. Meeting to be attended on 5<sup>th</sup> September 2012 at 6pm.</p>	CW/WN
12/10/326	<p><i>To receive an update from Borough Standards Committee (Parish Cllr Wedgwood)</i></p> <p>Nothing to report.</p>	
12/10/327	<p><i>To receive an update from Borough Sports Council (Parish Cllrs Naylor and Newman)</i></p> <p>Nothing to report.</p>	
12/10/328	<p><i>To receive a presentation from Rev'd Peter Jones regarding a Village Carnival (with a Templar/Hospitaller theme) for 2013</i></p> <p>Rev'd Jones provided an outline of the events planned for June 2013 which will consider of a carnival, learning packs for schools and a concert. Rev'd Jones is hoping the Parish Council and University can also be part of the arrangements and help with a bid to the National Lottery Heritage fund.</p> <p>Cllr Kearon to liaise with the Borough Council. The LAP are also to be contacted. Rev'd Jones to send a summary following the University meeting and a working party to be considered.</p>	Next agenda
12/10/329	<p><b>To consider support for Community Chest applications received (Parish Cllr A Studd) - unspent balance is £1250</b></p> <p>No applications received at this meeting.</p>	
	<p><b>To consider applications for Keele Parish Council Grant Programme £1000 - unspent balance is £725</b></p> <p>No applications received.</p>	
12/10/330	<p><b>To receive an update from Borough/County Councillor – Cllr S Tagg, Cllr R Studd and Cllr T Kearon</b></p> <p>HGVs on Pepper Street are being targeted by the Police.</p>	

Ref		Action
	<p>Off roading bikes are being seized if caught and not legal.            Crime figures are combined with Madeley and Loggerheads but overall show 50% increase in violent crime (i.e. 2 instead of 1) with most ASB occurring in Madeley. Burglaries are down following the offender being put in prison.            Cllr Kearon has been working with the Students Union regarding volunteering in Keele.            Broadband implementation is subject to the County awarding a contract in Sept 2012.            Cllr Studd reinforced that it is important that the Parish Council formulates a corporate response and every individual household has their say to suggest development sites, as the Borough will need to make provision for an additional 4000 new homes.            Ms Newman to include on Website and newsletter.</p>	VN
12/10/331	<p><b>Papers and correspondence received</b></p> <ul style="list-style-type: none"> <li>• To provide a consultation response for the Green Paper – A revolution in Care Quality see <a href="http://www.staffordshire.gov.uk/greenpaper">www.staffordshire.gov.uk/greenpaper</a></li> </ul> <p>It was <b>RESOLVED</b> that the response would be that the Parish Council will support the consultation and would like to see specific proposals.</p> <ul style="list-style-type: none"> <li>• To review papers and correspondence and consider if any item requires further action on next agenda</li> </ul> <p>No items.</p>	CW
12/10/332	<p><b>Items for Future Agenda/Decisions</b></p> <ul style="list-style-type: none"> <li>• Listed buildings</li> <li>• CPRE donation</li> <li>• HS2</li> <li>• Consultation response for Site Allocations and Local Policies</li> <li>• Review of Portfolio responsibilities</li> </ul>	
12/10/333	<p><b>It was resolved that, pursuant to the Public Bodies (Admission to Meetings) Act, 1960 the press and public be excluded from following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b></p>	
12/10/334	<p><b>Dates of Future Meetings</b></p> <p>The dates and venues of future meetings were noted as follows:</p> <ul style="list-style-type: none"> <li>- <b>13<sup>th</sup> Sept – proposed for the School however this is to be confirmed</b></li> <li>- 11<sup>th</sup> Oct, 8<sup>th</sup> Nov, 13<sup>th</sup> Dec, 10<sup>th</sup> Jan, 14<sup>th</sup> Feb, 14<sup>th</sup> March</li> </ul>	
12/10/335	<p><b>Clerk's Report and Financial Statement</b></p> <p><i>To approve payments/orders, receipts and transfers as attached – see Appendix 1</i></p> <p>These were approved. Resolved to use Section 137 of LGA 1972 to authorise the payment of the account for Smith of Derby for work carried out on the clock.</p> <p><i>To note budget position statement</i></p> <p>This was noted.</p>	
12/10/336	<p><b>Meeting close</b></p> <p>The meeting was closed at 9.35pm.</p>	