

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Thursday 10TH October 2013 at 7.00 p.m. at Keele Sustainability Hub, Home Farm, Keele University, Keele

Attendees: Parish Cllrs Mrs Naylor (Chair), Ms Newman, Mrs Abercrombie, Mr Hindmarch, Mrs Hughes, Mrs Studd, Rev Tillier, Mr Bibby, Cllr Studd

Clerk – Mrs C Dillow

Guests: Mr J Peacock, Estates Team, Keele University

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13/631	Apologies received through Clerk Apologies received from: Mr J Downing and Mrs J Corfield
13/632	Declarations of Disclosable Pecuniary Interests relating to items on the agenda: None declared
13/633	To consider approving and signing minutes of the last Parish Council meeting held 12th September 2013 These were approved and signed as a true and accurate record.
13/634	It was noted that Keele Holmes have arranged a public consultation meeting date. Public Participation: None
13/635	To receive an update on Keele and Silverdale Locality Action Partnership (Parish Cllr Abercrombie) <ul style="list-style-type: none"> LAP Constitution Mrs Abercrombie reported on the latest version of the proposed constitution and this was amended accordingly. The next LAP meeting is being held on 6 th November 2013. It was noted that the correct name is now Keele Park Site and Silverdale. Resolved to approve the proposed constitution with amendments subject to it being noted under finance the body cannot spend monies that are not available in its account. Mrs Naylor thanked Mrs Abercrombie for her report.
13/636	To receive an update from Borough / County Councillors – Cllr D Huckfield, Cllr R Studd and Cllr T Kearon Cllr Studd gave a short report on the HS2 working party meeting, it was noted there will be a recommendation to Council to oppose. It was also noted that they are still trying to find a way of having a station in the Stoke area but this would mean changing the route of the HS2 so not much prospect of this.
13/637	To receive an update on Staffordshire Parish Councils Association (Parish Cllr Naylor) Nothing to report.
13/638	To receive an update from Borough Standards Committee (Parish Cllr Naylor) Nothing to report.
13/639	To receive an update from Borough Sports Council (Parish Cllr Downing) Nothing to report.
13/640	Chairman and Portfolio Reports Chairman’s Update (Parish Cllr Naylor) <ul style="list-style-type: none"> To note issues included in Chairman’s report and consider for future agenda Mrs Naylor reported there had been a meeting with some Parish Council members and members of Keele University to discuss various issues in the Parish and around campus as previously agreed at the last meeting of November 2012. The following are some issues presented by the University: Waste bins at Hawthorns site filling too quickly, badly directed brilliant lights on Hawthorns site, Covert House gardens flooding, Hawthorns / Quarry Bank noticeboard badly positioned, Speeding cars thought to be students, initiation ceremonies getting out of hand. For the most part many issues have been addressed or will be picked up again in this term. It was agreed that every 2 months for the future extra

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	<p>meetings would be enough. The David Weatherall extension is well underway; discussions with the Borough Council are ongoing to manage the damage to verges on entry to campus from the village. CBM on campus is at the 'stopped well' phase and the original borehole is capped. The students union car park on campus is to be a pay and display but will be free on a Saturday and Sunday. The University was asked to manage contractors and market traders better as they appear to park in the 30minute slots all day without apparent penalty. Discussion has taken place about the provision of dog waste facilities on campus grounds, Keele Parish Council are to ask Newcastle Borough Council to add signing to Streetscene bins. Mrs Naylor noted there are spots along Quarry Bank where garden rubbish is being deposited into the hedge which is killing it off. Overhanging hedges to pavements are a real issue Resolved to do polite letter to residents and school where hedges are creeping over and a general comment in Yew Tree.</p> <ul style="list-style-type: none"> To receive update Knights Croft Tree issue <p>Mrs Naylor reported the issue is being discussed with School and Aspire, it was suggested could the Community Pay Back Team be used to renovate 'tired' shrub beds Resolved to enquire about Community Pay Back Team Being used. Mrs A Studd arrived at 8.15pm</p>
13/641	<p>Highways</p> <ul style="list-style-type: none"> To receive update on summary of works discussed in Keele – Mrs Naylor A report received from D Greatbatch of Staffordshire County Council was noted, the footpaths reported need to be pursued through Cllr D Huckfield. Resolved Clerk to circulate Highways Email & contact number & D Greatbatch email address to all Cllrs. Clerk To receive update for request to change speed limits Station Rd, Lymes Rd – Clerk. The clerk reported she has spoken to Highways and they have no record of the requests being reported last year. Resolved Clerk to re-submit the requests for speed restrictions as previously agreed by the Council. Clerk
13/642	<p>Fly Posting - Cllr Studd Cllr Studd has seen various fly posting within the Parish, there are Borough Council rules that the posters can only be displayed for 24hrs then permission to display should be sought. He is also concerned about the village campaigns that are fly posting. It was noted Keele Parish Council does not condone fly posting.</p>
13/643	<p>Amenities</p> <ul style="list-style-type: none"> To receive an update on the Rural Runabout (Mrs A Studd) <p>Nothing to report</p>
13/644	<p>Planning To provide and agree comments on planning applications received:</p> <ul style="list-style-type: none"> 13/00705/ADV The Chapel, Keele University, Three Mile Lane – Freestanding Monolith Sign <p>Mrs Naylor read out Councillor Mrs Corfield's comments received by email as she was absent from the meeting Resolved to object to the application as it is out of character, Clerk to include Mrs Corfields comments in the objection. Cllr Studd will call in the application if it is not too late. Clerk</p>
13/645	<p>To receive update from the Parish Plan working group (Parish Cllr Hindmarch and Cllr Newman) Mrs Newman reported the last meeting was held on 2nd of October and some areas need to reviewed, she has started to update the Parish Council website as agreed at the last meeting and some information will be put in the next issue of the Yew Tree. Mrs Tillier suggested it would be a good idea to hear and include the 10-18yrs olds views.</p>
13/646	<p>Village Hall Matters</p> <ul style="list-style-type: none"> To receive an update from the Village Hall Management Advisory Committee (parish Cllr Hughes) <p>Mrs A Studd commented bookings are on the up, the Parish Council are pleased</p>

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13/647	<p>with the good work and encourage bookings.</p> <p>Clerk's Report and Financial Statement</p> <ul style="list-style-type: none"> To approve payments/orders, receipts and transfers as attached – see Appendix 1 <p>The payments were approved in accordance with Appendix 1</p>
13/648	<p>Administration</p> <ul style="list-style-type: none"> Annual Return – for the year ending 2012/13 Grant Thornton <p>It was noted the Annual Return has been received from Grant Thornton and the inspection notice will be displayed.</p>
13/649	<p>To Consider support for Keele Parish Council applications received – (unspent balance £250.00)</p> <ul style="list-style-type: none"> To consider request for funding from St Johns Primary School <p>Resolved as the application form is incomplete and the requested information not received a decision can not be made at this time.</p> <ul style="list-style-type: none"> To consider request for funding from Garden Guild <p>Resolved as the application form and requested information had not been received in time for the Parish Council meeting a decision cannot be made at this time.</p>
13/650	<p>To agree items for Lengthmans scheme and approve clerk to order works up to £352.25 – QTR 2 funding to be claimed</p> <p>Resolved to obtain quotation for cleaning x 2 bus stops owned by the Parish Council from Mr Hough and take advice on the spraying of weeds / hedge bottoms on Station Rd, Pepper St and along the Church Wall.</p>
13/651	<p>Papers and correspondence received</p> <ul style="list-style-type: none"> To review papers and correspondence received through the clerk and consider if any item requires further action on next agenda <p>Mrs Naylor read out letter received from the Working Conservatory Party re parking – no further action required.</p> <p>Rev Tillier reported verbally she will be stepping down as Councillor due to work commitments and will forward a letter of resignation to the Clerk. Members thanked Rev Tiller.</p>
13/652	<p>Items for Future Agenda/Decisions</p> <ul style="list-style-type: none"> LAP constitution Grant Applications
13/653	<p>Dates of Future Meetings</p> <ul style="list-style-type: none"> Thursday 14th November, Students Union, Keele University, Keele Thursday 12th December, Sustainability Hub, Keele University, Keele <p>Meeting Closed at 8.55pm</p>

Clerk