

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Wednesday 20th December 2017 at 7.00 pm at Keele Village Hall, Keele

Attendees: Parish Cllrs - Mr G. Bibby (Chair), Mr J Borg, Dr C Harrison, Cllr W Naylor, Ms V. Newman, Dr R. Studd,

Locum Clerk – Mrs J Simpson.

17/105	Public Open Forum – No members of the public were present.	
17/106	Apologies – Mrs S. Hughes, Mr J Downing. Mrs C Withington-Clerk	
17/107	Declarations of Disclosable Pecuniary Interests- None	
17/108	Keele Residents Association Chair introduction – still no progress-remove from agenda.	Remove from agenda
17/109	<p>Minutes of the Parish Council meeting held on 15th November 2017</p> <p>RESOLVED that this be approved as a true and accurate record, subject to the amendment of clerical error in 17/99/4-“support” for “sport”.</p> <p>Matters arising not on the agenda:</p> <ul style="list-style-type: none"> • No update on footpath on definitive map from Cllr Jones. • No reply from Leader of NBC following letter from Clerk re enforcement notice and the need for fencing at Pepper Street. • Cutting of the hedge still not achieved. • Impact of boarding on Horwood Flats-to go on next agenda. • Sub-contractors, public liability etc. Mr Downing not present-next agenda • Gulley cleaning-notices not posted. However, gullies had been swept. • A lap top had been purchased following a successful bid to the transparency fund by the Clerk 	<p>Clerk</p> <p>Next agenda</p>
17/110	<p>To consider the priorities for a draft Budget for 2018/19- see appendix A</p> <p>The draft budget was discussed as circulated. It was noted that it was unlikely that Parishes would be charged a proportion of the election costs next year. However, no reply had been received from Cllr Kearon, who contacted the Portfolio holder for Finance.</p> <p>The following services and functions were deemed appropriate for inclusion in next budget and the near future:</p> <ul style="list-style-type: none"> • Cleaning of street signs. • Hedges-Clerk to write to SCC re legal responsibilities on cutting hedges in private ownership by the highway. • Footpaths • Village Hall • St John Church • Maintenance of play paly equipment in grounds of Hawthornes • Car Park • Bye elections contingency. <p>It was noted that there were capacity issues that could prevent the Parish Council taking on more responsibilities from SCC and NBC</p> <p>It was RESOLVED to favour option C as proposed by The Clerk-a maximum increase to cover all the total loss of Sec 136 funding but to be confirmed finally at the next meeting in January 2018.</p>	

<p>17/111</p>	<p>Cllr R Studd voted against the proposal and wished his opposition in principle to be noted.</p> <p>Planning applications – to provide comments on the following:</p> <p>1. <i>Pepper Street (Outline Planning Permission for up to 100 residential) – 13/00970/OUT current position, security of the site, illegal waste tipping, enforcement action and meeting with agencies.</i></p> <p>The Clerk had not received a reply to her letter to Councillor Tagg. However, Councillor Naylor had received a reply and would circulate to all.</p> <p>2. <u>Variation of conditions H2 (changes to approved plans), H4 (provision of site accesses), H20 (further site investigations) and H22 (remediation scheme) of the Hawthorns part of planning permission 15/01004/FUL for residential development of 83 dwellings with school drop off point, shop and areas of greenspace</u></p> <p>Disappointment was expressed that the recommendations of the Building Inspector had been ignored.</p> <p>Cllr Naylor to produce a reply to the proposal and send to the Clerk for the KPC reply to consultation.</p> <p>3. <u>Proposed development for (a) academic functions; (b) staff and student residences; (c) employment uses directly related to or complementary to the University's core activities including conference, training, retail and leisure - for the use of students, staffs, conference delegates and their visitors and in the case of leisure facilities for the wider community; (d) Class B1 uses directly related to the University's functional activities but excluding manufacturing or storage of large tonnages or mass production of goods Land Adjacent Keele University Keele Road Keele Newcastle Under Lyme Staffordshire Ref. No: 17/00934/OUT</u></p> <p>There were no objections to this application.</p> <p>4. <u>Change of use of green belt land to domestic curtilage. Two storey side extension to existing dwelling 3 Station Drive Keele Newcastle Under Lyme Staffordshire ST5 5AJ Ref. No: 17/00775/FUL – AMENDED PLANS 6th December and to ratify earlier comments submitted (8th December 2017)</u></p> <p>The earlier comments to this application were ratified.</p> <p>5. <u>Variation of condition 2 of planning permission 15/00583/FUL, with removal of - FFC Landscape Architects Landscaping proposals and additional documents to be added - 0875-201 swale bed plan A1. and 1205 NEW BASE OCT 17 Model (1) regarding landscape works for the erection of two storey extension and basement School Of Medicine David Weatherall Building Keele University Keele Newcastle Under Lyme Staffordshire Ref. No: 17/00899/FUL</u></p> <p>There were no objections to this application.</p>	<p>WN</p> <p>VN WN Clerk</p>
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	<p>6. Joint Local Plan</p> <p>The Preferred Options for the impending NBC/SOT Joint Plan Is scheduled to go to the Planning Committee on 3rd January 2018. There would then be a period of public consultation from 1st February-1st March 2018. There was some discussion as to the likely eventual response from KPC to include support for some development but not the wholesale development of Keele Golf Course and adjacent plots that would see Keele Parish become part of the urban sprawl from Newcastle.</p>	
<p>17/112</p>	<p>Other matters for consideration:</p> <p>1. Speeding in Pepper Street Cllr Naylor had spoken with Cllr Jones. However, it was highly unlikely that any measures would be put into place.</p> <p>2. Expressions of interest for Joint Procurement of Speeding signs. It was RESOLVED not to submit an expression of interest for the above signs.</p> <p>3. General Data Protection Regulation. The Clerk attended a briefing at SPCA on 21st November where the possibility of having to appoint a Data Protection officer (DPO) to comply with regulations was raised. There would be a possible resource implication to part fund such a post. More details to follow in the New Year</p> <p>4. To consider the letter regarding the “Highways - Your choices” and to respond to the Rights of Way Consultation - categorisation (Deadline is 25 Dec 17) KPC declined to make comments on the above consultation.</p> <p>5. Consideration of for projects the People Power Fund. Cllr Naylor stated there was a possibility of raising the profile of Keele Conservation Group. It was agreed to discuss at the next meeting.</p>	<p>Next agenda</p>
<p>17/113</p>	<p>Amenities</p> <p>1. Sub-contractors: public liability Insurance requirements and Litter Collection solutions Mr Downing was not present-deferred to next meeting</p>	<p>Next agenda</p>
<p>17/114</p>	<p>Reports</p> <p>1. Chairman’s report including Neighbourhood Plan update – Noted as attached. The Heritage and Character Assessment needs to be looked at and comments made.</p> <p>2. County & Borough Councillors Cllr D Jones and Cllr Kearon were not present. However, due to the lack of progress it was felt that a meeting between Rob Steele, County Councillor and KPC was needed to progress the parking issues in the village. Clerk to set up meeting.</p> <p>3. It was noted that no further action had been taken by the University as all suggestions put to Mr Butters were refuted. Chairman to draft a letter to the Vice Chancellor and send to Clerk for dispatch. Cllr Naylor had received a reply from PCCO re parking in the village with the following points:</p> <ul style="list-style-type: none"> • Police not traffic enforcers. 	<p>Clerk</p> <p>GB Clerk</p>

	<ul style="list-style-type: none"> • PCSOs not currently empowered to issue parking fines/take action on obstruction. • Local police talking to Residents Association. • PCCO will be writing to Vice Chancellor outlining concerns. • Continue to report on 101 <p>Cllr Naylor asked that gating order be on the next agenda as there is a difference Of opinion as to whether it is a gating order (SCC) or PCPO (NBC responsibility) Dog Control Orders-NBC notices etc. will be used on the Keele estate. Cllr Naylor also stated that student volunteers had helped to improve the flower bed owned by Aspire</p> <p>4. Staffordshire Parish Councils Association – Mr Bibby Nothing to report.</p> <p>5. Borough Standards Committee –Cllr Naylor Nothing to report.</p> <p>6. Betley Keele and Madeley Locality Action Partnership. –Mr Downing Nothing to report</p> <p>7. Rural Runabout update - Ms Newman The service is to be discontinued. To include on one further agenda.</p> <p>8. Village Hall Management Committee - Mrs Hughes No report available.</p>	<p>Next agenda</p> <p>Next agenda</p>
17/115	<p>Clerk's Reports and Correspondence To review papers and correspondence received through the clerk and consider if any item requires further action on next agenda</p> <p>Items had been considered elsewhere in the agenda</p>	
17/116	<p>Financial matters: 1) To approve payments/orders. - Appendix B RESOLVED that the payments be approved as per the attached schedule.</p>	
17/117	<p>Any Other Business for future agendas</p> <ul style="list-style-type: none"> • It was noted that the temporary acting CEO for NBC was Mr David Adams. <p>Meeting closed at 8.25pm.</p>	

Dates of next meetings (Keele Village Hall at 7pm):

- 17 January 2018
- 21 February 2018
- 21 March 2018
- 18 April 2018

Appendix B Payment Schedule

PAYMENT SCHEDULE DECEMBER 2017

bacs 66	Mr Czwartynski	Oct Litter collection 2 weeks x 4 hours	67.60
bacs 67	C Withington	Dec Salary	246.89
bacs 68	C Withington	Dec Expenses inc mileage	40.57
bacs 69	HMRC	Tax and NI Dec	61.60
bacs 70	Mr Czwartynski	Nov litter collection	135.20
bacs 71	Mr Czwartynski	Dec Litter Collection	135.20
bacs 72	St Johns	Refund of the Wreaths Remberance D:	34.00
bacs 73	J D Quick	Signs cleaning	400.00
		Total	1,121.06