

MINUTES OF THE ANNUAL KEELE PARISH MEETING

Held on Wednesday 18th April 2018 at 7.00pm at Keele Village Hall, Keele

Attendees: Parish Cllrs Mr G Bibby (Chair), Dr R Studd, Ms V Newman (part), Dr C Harrison, Mr S Gibbons, Mr T Snape, Mr J Downing, Mrs S Hughes, Mr J Borg, Cllr Mrs W Naylor and Cllr T Kearon

In Attendance: Mrs Withington (Clerk)

3 members of public were present

1. Minutes of the last Parish meeting held on Wednesday, 19th April 2017

The minutes were noted as being correct, having being approved at a previous meeting.

2. Chairman's Annual Report

Mr Bibby read out the Annual Report which is attached at Appendix A. The report covered a number of key items, such as the Joint Local Plan, the Hawthorns development, Pepper Street development, Neighbourhood Plan, parking and other matters.

3. To receive Keele Parish Council's Statement of Accounts 17/18 (unaudited)

The Clerk presented the unaudited accounts (Appendix B) which were currently subject to the internal audit regime. The Clerk was asked to circulate the details of the miscellaneous spend.

4. To receive the Keele Parish Council Village Hall accounts 17/18

Mr Besly attending to present the accounts where were circulated and accepted. It was noted that the number of regular users were down on the previous year. Promotion of the hall needs to be carried out to attract one off users. Additionally there are some structural issues which need to be addressed, and are being monitored. The Village Hall Management Committee were thanked for their hard work and efforts.

5. Parochial Charities statement of accounts to the year ended 31st December 2017

This was presented by the Mr A Booth on behalf of the Charity. It was noted that several donations had been gratefully received which had topped up the accounts. It is expected that the share values may be slightly lower than before, however individuals are invited to put forward any person who may benefit. The Parish Council extended a vote of thanks to the three members of the Trust.

6. Any other business

There was no other business to discuss, Mr Bibby thanked those who attended and closed the meeting at 7.35pm.

Chair's Annual Report 2018: Keele Parish Council

Neighbourhood Plan

The Plan Group successfully applied for another round of funding from Locality last spring and also received additional funding to support a Heritage and Character assessment which was carried out by AECOM who also completed our Housing Needs Survey. The both these documents are available on the Keele Neighbourhood Plan website. The results of our Student Questionnaire were completed and published and a Business Consultation was carried out. The evidence collected allowed us to develop policy options which were presented to the community at events in the Village Hall and at the Student Union. The evidence base collected by the Neighbourhood Plan allowed the Parish Council to respond in detail to the Joint Local Plan Preferred Option consultation. The various policy groups are now drafting policy documents in preparation for a draft of the Neighbourhood Plan. The draft plan will be presented to the community prior to any submission to Newcastle and amended in response to feedback.

Precept

We reported last year that as a result of both Newcastle under Lyme Borough Council and Staffordshire County Council are reducing the financial support they give to Parish Councils, we had taken the decision to significantly increase the precept. In the past we have received £2000 per annum from Newcastle under Lyme in recognition that a significant number of residents in the parish do not pay the precept. (Students are exempt from Council Tax). This contribution is being reduced by 25% each year, falling to zero in just over two years' time. In addition the Lengthsman's scheme run by Staffordshire County Council was closed.

Had we increased the precept by 2%, in line with inflation, as we have done in the past there would have been a significant shortfall in our annual budget, and this would reduce the Parish Council's activities to a bare minimum and have an impact on the environment of Keele. The Parish Council therefore took the difficult decision to increase the amount of money we raise through the precept to cover the income we are losing from the Borough and County Councils. This year we have increased the precept by greater than the rate of inflation this year to cover the ongoing loss of funding from the Borough Council.

As a result a Band D property paying a precept of £31.42 in financial year 2017/18, will be paying £35.83 per year (approximately) for the coming financial year 2018/19. This is an increase of approximately 9p per week per household (Band D), and it will allow the Parish Council to continue to provide necessary services.

Planning

Pepper Street

Plans for development at the Pepper Street site are again on the agenda. Seddon were very interested in buying the option to develop 100 homes on the site once Keele Homes had remediated the mining waste heap. The status of the option to buy remains to be determined.

Keele Parish Council together with Bernard Besly met with Seddon to make them aware of the complexity of the site. Over Easter, contractors for Keele Homes removed a number of trees from the site without permission from the local authority. Prompt action by KPC brought this activity to a halt and saved some trees but a large number were lost. Newcastle Borough Council are now reviewing the situation and determining if an offense was committed.

Keele Homes have now made a 'Reserved Matters' application with regard to the site. This covers issues that it was allowed to deal with at a later stage when applying for outline planning permission. The application covers the design and location of 100 homes and the plans to remediate the burning spoil heap. Keele Parish Council will be opposing the application on a number of grounds.

Hawthorns

Development started on the Hawthorns in January 2018 and Keele Parish Council continue to work closely with Seddon to limit the impact of demolition and building on the site. Vehicles should not be accessing the site from Keele Road and should only be using Quarry Bank under exceptional circumstances and having notified the Parish Council. The Parish Council would like to thank Seddon for commitment to work with us in support of the community.

University

The new accommodation at Barnes was opened in January allowing the development at the Hawthorns to begin. The development of new accommodation at Horwood is currently suspended and no date yet exists for its recommencement.

Planning development seminar with Keele University: we met with Keele University and their architects from BDP on 11th of September, there was good attendance from the Parish Council and both Borough Councillors attend. The meeting look at Keele's plans for the next 20 years or so.

Joint Local Plan

The Parish Council replied in detail to the Joint Local Plan Preferred Options document. Whilst recognising the importance of Keele University to the area's economy, we pointed out that the rate of growth on the student population over the last decade was 0% and did not justify either plans for extending student accommodation in Newcastle nor the building of 1800 homes on the Golf Course. We did not support the building of houses to the South East of the campus and continued to oppose the scale of the development on Pepper Street. We did support the Universities ambitions to expand and had no objections to the proposed site for this expansion should the current development site ever reach capacity. We questioned the statistics from Cambridge Econometrics which are used to justify a rate of housing growth which exceeds both historical trends and the level projected using HMGov's methodology.

In the course of preparing our response we spoke to numerous Borough Councillors from the current cabinet and the previous. There was a unanimous lack of support for the current plan leading the Parish Council to wonder whose 'preferred options' were driving this process.

Parking

Illegal parking in the Village has continued to worsen. We note that parking against the double white lines on Keele Road, close to junctions, across dropped kerbs and field entrances and the obstruction of footpaths by parked cars was significantly worse this year than last. We have worked constructively with the Police who have designed a notice for community members to place on cars and a process by which we can notify them of details with a view to prosecuting repeat offenders. They have also repeatedly visited Keele Road and ticketed cars causing an obstruction. We have also worked with the University and met with the Vice Chancellor to discuss the strain caused to community relationships. The University have agreed to review at their car parking allocations for 2018/19 to increase the use of the Golf Course site. They have also agreed to install fencing at the A525 end of Keele Road to discourage parking near the junction. Finally we have worked with Dave Jones and Staffordshire County Council with regard to Traffic Regulation Orders. Staffs are conducting a survey of the problem from this month and will make recommendations based upon this. The Vice Chancellor has agreed to promote the stalled Residents' Parking Zone with Staffordshire County Council.

Highways, Footways, Roads and Hedges

We wrote to the Secretary of State complaining about Staffs failure to process changes to definitive maps (DMMO's) and are engaged with a local resident in seeking to resolve a request to add a footpath to the definitive map which dates from the 1990's. This matter is ongoing and unfortunately Staffordshire County Council is struggling to fulfil its responsibilities in this respect.

We have continued to work with Newcastle Borough Council and Staffordshire County Council to keep the footways and highways in good order and with local residents with regard to the cutting of hedges. Where necessary we write to owners/ users of property with hedges abutting footways to remind them of the need to cut them to prevent obstruction and make sure they are aware that this work does not need wait for the nesting season to end where the hedge may obstruct the footway. A sweep of the village was organised with Newcastle to coincide with lower volumes of parking during the Christmas break. Mud on the road from the demolition at the Hawthorns has been a problem on occasion but the demolition contractors have responded promptly when the matter was brought to their attention.

Fly tipping in the parish continues to be a problem. The Parish Council work with both the Borough Council and local landowners to ensure such issues are dealt with as promptly as possible. We would note that the removal waste tipped on private land, including unadopted highways such as Lymes Road, is the responsibility of the landowners.

We are in ongoing negotiations with Staffordshire County Council on two issues. Firstly, the footpath crossing the A525 is in need of maintenance, is overgrown and slippery. Staffordshire undertook to maintain this path when the bypass was built and we have asked them to fulfil their responsibilities in this respect. The hedge of the lodge at the bottom of Quarry Bank is overgrown and reducing visibility at this dangerous junction. We have written to the owner to no effect and so are now asking Staffs to cut the hedge and make an appropriate charge to the owner. In recognition of the dangerous nature of the exit the Parish Council is pursuing funding to have speed sensitive illuminated warning signs installed on Pepper Street.

HS2

We attended the consultation session today at Whitmore Village Hall. The implications for Keele Parish were limited to any ongoing changes in the flow of non-construction traffic which may result from work in Whitmore and Madeley. There is no plan to move the railhead to Whitmore from Stone. Were this to happen it would have minimal implications for the Parish. Three Mile lane is not a transport route and neither is the A525 as it passes the village. The implications for Whitmore are significant, it remains possible the entire route might be tunnelled from Madeley, representations are being made and similar decisions were made in the Chilterns. Traffic will not pass through Madeley village but will terminate at the yard which will be developed at the bottom of Bar Hill. It should be noted that Newcastle Borough and Staffordshire both support the petition to tunnel the entire section of the line from Whitmore to Madeley. We continue to monitor developments

Village Hall

During the year 2017 -18 the hall continues to be run efficiently by the volunteer committee which currently has thirteen members and meets every other month. Lettings and therefore income remains steady with around 23 regular bookings each month and a small number of occasional hires. Bank balances total around £4000 and deposit £5200. The hall is cleaned once a week by a local firm. Members of the committee carry out additional cleaning of the building and car park as necessary.

Whilst considering ideas for an extension and upgrade of facilities, it became apparent that movement of walls in the building gave cause for concern. Advice was taken and an engineer commissioned to carry out a structural survey. As a result, excavations have been carried out around the building and it has been found that the likely cause of the movement has been saturation of the ground owing to lack of maintenance to the drains over many years. The drainage infrastructure is poor and needs upgrading. The committee are currently deliberating the way forward as significant funds will be required most likely through grant aid.

The long awaited new hall sign was installed in August.

The AGM will be held in the hall on Monday 30th April at 7.00pm.

The Parish Council would like to thank the Village Hall Committee for all their hard work on behalf of the community.

Volunteers

Your Parish Councillors, Neighbourhood Plan Group Members and Village Hall Committee all volunteer their time freely to support the parish. We would like to offer our thanks to all those who have helped out over the last year either by involvement in the above bodies or more informally in looking after their community and its residents. I would also like to thank our Clerk: Clare Withington for her diligence and expertise which is absolutely essential in supporting the volunteer councillors.

KEELE PARISH COUNCIL
PAYMENTS AND RECEIPTS
FOR THE YEAR ENDED 31 MARCH 2018

2016-17	RECEIPTS RECEIVED DURING 17/18	2017-18	Difference
£		£	
7,902.00	Precept	10,620.00	2,718.00
2,214.00	Section 136 Contribution (* incs 500 overpayment refund) and T:	2,214.00	-
5.44	Bank Interest	4.31	- 1.13
1,166.00	Village Lengthsman Scheme 16/17	240.00	- 926.00
450.00	Donation towards litter collection	450.00	-
672.65	VAT refund	-	- 672.65
7,049.00	Neighbourhood Plan Grant (Ring Fenced)	4,482.00	- 2,567.00
65.00	Misc (Other Comm Chest and Transparency fund grant)	2,254.65	2,189.65
19,524.09	TOTAL	20,264.96	740.87
3,709.18	Clerk's salary	3,824.16	114.98
1,855.35	General Administration inc subs, insurance, audit, office	2,542.94	687.59
706.28	Section 136 Concurrent functions	949.00	242.72
1,584.00	Litter collector	1,384.40	- 199.60
200.00	Chairs Allowance	210.00	10.00
92.50	S137 Payments	34.00	- 58.50
500.00	Running costs: Village Hall	500.00	-
1,406.00	Highways - village lengthsman scheme	790.00	- 616.00
-	Parks and open spaces (Grounds Main)	-	-
-	Amenities - village benches, notice boards	-	-
3,205.87	Neighbourhood Plan	8,137.91	4,932.04
-	Capital Expenditure	-	-
-	War memorial Refurb	-	-
-	Provision for doubtful debts	-	-
210.96	VAT	484.30	273.34
2,171.20	Miscellaneous (includes Churchyard Contribution & Special Projects)	3,319.00	1,147.80
15,641.34	TOTAL	22,175.71	6,534.37
GENERAL FUND			
5,417.88	Balance at 1 April 2017	9,300.63	
19,524.09	Total income	20,264.96	
15,641.34	Less Total Expenditure	22,175.71	
9,300.63	Balance at 31 March 2018	7,389.88	

**KEELE PARISH COUNCIL
BALANCE SHEET AS AT 31 MARCH 2018**

16-17		17-18
£		£
	LONG TERM ASSETS	
0.00	Investments	0.00
<u>0.00</u>	Long term debtors	<u>0.00</u>
	CURRENT ASSETS	
0.00	Stocks and stores	0.00
240.00	Debtors	0.00
0.00	Payments in advance	0.00
0.00	VAT recoverable	0.00
0.00	Temporary lendings	0.00
<u>9,300.63</u>	Cash in hand	<u>8,025.08</u>
<u>9,540.63</u>	TOTAL ASSETS	<u>8,025.08</u>
	CURRENT LIABILITIES	
270.00	Grounds Maintenance	0.00
	Litter Collection March	135.20
	Village Hall Contribution	500.00
<u>270.00</u>		<u>635.20</u>
<u>9,270.63</u>	NET ASSETS	<u>7,389.88</u>
	REPRESENTED BY:	
9,270.63	General Fund	7,389.88
0.00	Reserves	0.00
<u>9,270.63</u>		<u>7,389.88</u>

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Wednesday 18th April 2018 at 7.35 pm at Keele Village Hall, Keele

Attendees: Parish Cllrs Mr G Bibby (Chair), Dr R Studd, Ms V Newman (part), Dr C Harrison, Mr S Gibbons, Mr T Snape, Mr J Downing, Mrs S Hughes, Mr J Borg, Cllr Mrs W Naylor and Cllr T Kearon

Clerk – Mrs C Withington

There was 1 member of public present for part of the meeting.

18/035 **Public Open Forum – No items to discuss.**

18/036 **Declaration of Disclosable Pecuniary Interests – None declared.**

18/037 **Minutes of the Parish Council meeting held on 21 March 2018**

1. To approve

RESOLVED to sign the minutes as a true and accurate record.

2. Matters arising not on the agenda

Noted that Mr Bibby did not contact Seddon’s Managing Director.

With regards to the Hawthorns it is not secure. The Clerk has also logged the job at the Narley footpath with regards to the ramp access.

18/038 **Financial Statement and Clerks update**

1. To approve payments/orders, receipts and transfers, - Appendix A including Parish Online subscription (£67.50), Village Hall donation (17/18) and Community Council of Staffordshire (£25)

RESOLVED that the above be approved.

2. To approve the draft Statement of Accounts for year ending 2017/18, draft Audit Return 2017/18 and bank reconciliation statement – See Appendix B

RESOLVED that the above be noted.

3. To approve the Asset Register, Internal Controls and Risk Assessment for 2018/19 – See Appendix C

It was agreed to bring these items back to the next meeting. It was agreed to consider whether or not the Village Hall should be included or excluded on the asset register.

Next agenda

18/039 **Amenities**

1. Sub-contractors: Litter Collection – further requirements following risk assessment – Mr J Downing

It was agreed that the contractor will be visited to discuss the future arrangements by Mr Downing and Cllr Naylor. Mr Downing will liaise with the Village Hall regarding the extra bin arrangements.

2. To review the litter payment in line with the new Real Living Wage (£8.75 per hour) and to appoint the contractor to carry out litter collections for 4 hours each week for 2018/19

RESOLVED to approve the increase in hourly rate to £8.75. It was also

RESOLVED to appoint the contractor following the meeting. Mr Downing is to inform the Clerk of the agreed arrangements as soon as possible.

**WN JD
JD**

**JD
Clerk**

18/040 **Planning applications – to provide comments on the following:**

1. Pepper Street (Outline Planning Permission for up to 100 residential) – 13/00970/OUT / 18/00262/REM current position, security of the site, illegal waste tipping, enforcement action and meeting with agencies

It was agreed that the Clerk would chase up the letter sent to Mr Benson/Mrs

Clerk

Moulton. There was continued concern regarding the contaminated site not being fenced off and also the green open space planned for that area. It was also noted that there was no report included for the remediation of the toxic land or the bond referred to. It was stated that the developer does not have the option on the garage site although there was some pre-app discussion taking place on a separate matter. It was agreed to look at the application form to see if the owner of the garage site had been served notice. It was still a concern that the trees had been felled without permission, and this was being looked into by the Borough Council to ascertain if they had permission in accordance with the outline planning consent. It was suggested that they should replant the trees on a ratio of 3 to 1. **RESOLVED** that Mr Besly would obtain a price from a contaminated land expert to provide comments. The costs will be circulated to all and were approved in principle up to £1000. Focus will be on the remediation plan and its shortcomings, inadequate testing of chemicals and contamination in the soil, dust management for residential properties, management of risk, H&S implications for workers and public, and independent confirmation of the fire being extinguished.

BB
ALL

2. Hawthorns Development update and comments on Sports Field gates
Noted that access through Quarry Bank Road had been notified at the March update meeting, although residents had not been kept informed. There were concerns that 6 wheel lorries were using the road to access the site during the school day. No sign of the relief road as yet. Mr Bibby would confirm with the Site Manager that this will be completed by Friday of this week. Mr Bibby to circulate the next update meeting date.

GB
GB

3. [17/00193/CN03- Land East Of Home Farm Keele Road Keele Newcastle Under Lyme Staffordshire -Application for approval of the external facing materials as required by condition 03 of planning permission reference 17/00193/FUL for Erection of a building to be used an Innovation and Leadership Facility](#) – This was noted.

4. [Single storey extension to rear of the Darwin Building](#) Darwin Building 2 Keele University Science Park Keele Newcastle Under Lyme Staffordshire Ref. No: 18/00237/FUL – **RESOLVED** that this be supported.

5. [Application for a non-material amendment relating to removal of decrea led detail to all rear elevation windows only](#) The Hawthorns University Of Keele Keele Newcastle Under Lyme Staffordshire Ref. No: 17/00953/NMA – This was noted.

6. [Application for approval of a programme of historic building recording has been carried out to include historic building on site for provision required by condition H17 of planning permission reference 17/00953/FUL- Variation of conditions H2 \(changes to approved plans\), H4 \(provision of site accesses\), H20 \(further site investigations\) and H22 \(remediation scheme\) of the Hawthorns part of planning permission 15/01004/FUL for residential development of 83 dwellings with school drop off point, shop and areas of greenspace](#) University Of Keele Three Mile Lane Keele Newcastle Under Lyme Staffordshire Ref. No: 17/00953/ - **note there are various conditions** – These were noted.

7. To consider responding to review of the Register of Locally Important Buildings and Structures in order to nominate historic buildings – see www.newcastle-staffs.gov.uk/localregister

CW
ALL
Next
agenda

RESOLVED that the Clerk would circulate the forms and an example. All to consider the list and bring back their completed applications for the next meeting.

Other matters for consideration:

1. To consider a response to the Draft revised National Planning Policy Framework consultation (ends 11:45pm on 10 May 2018) available at

<https://www.gov.uk/government/consultations/draft-revised-national-planning-policy-framework>

**GB
Clerk
Next
agenda**

RESOLVED that Mr Bibby would put together a form of words to be submitted, this would be on the basis of other comments already circulated by other local authorities in relation to the off setting of Green Belt.

2. General Data Protection Regulation coming into force May 2018
This will be considered on the next agenda.

3. Lymes Road Gating order update – Cllr Naylor
Nothing further to report at this stage.

4. Green space in front of the Hawthorns – Dr R Studd
Ms Newman, Dr Studd and Mr Bibby to meet to complete the open space forms.

5. Parking in the Village – Mr G Bibby
Nothing further to discuss other than the village survey suggested by Angela Nutter has been chased.

6. Safer Roads Bid update (deadline 14th April 2018) – Cllr W Naylor/Cllr T Kearon

It was **RESOLVED** that the bid for 2 flashing VAS would be requested to show the dangerous bends on Station Road/Top Farm.

7. Correspondence from a resident regarding speeding on Pepper Street
The correspondence was noted. Further work will need to be carried out in relation to Pepper Street signage, which could be included as a Safer Roads bid for the second round in September. In the meantime, the Clerk was asked to request the speed camera van for Pepper Street.

Clerk

8. Mirror on bend by Quarry Bank
The Clerk was asked to liaise with Cllr Jones regarding installing a mirror of the other side of Quarry Bank junction with Pepper Street, and if it could be funded through the Community Safety Fund.

**Clerk
DJ**

9. Bids for the CPI footpaths (deadline 31st May 2018)
All to consider for the next meeting. Noted that match funding is likely to be required. Costed schemes to be brought to the next meeting for submission.

**ALL
Next
agenda
Next
agenda**

10. Invitation to participate in a commemorative event - end of WW1 Centenary event –Chair of Keele Communities Together at Keele University
This was postponed until the May meeting.

18/042 **Reports**

1. Chairman’s report including Neighbourhood Plan update – Mr G Bibby
The Chair’s report was read as attached. It was noted that following the uncontested election, there were 3 vacancies, which can be co-opted to (and should be within 35 working days of the election date). It was agreed to advertise the vacancies for applications to be considered at the next meeting.

**Clerk
Next
agenda**

2. County & Borough Councillors Cllr D Jones (inc RPZ, hedge overhanging at Pepper Street/Quarry Bank), Cllr Naylor, Cllr Kearon
Cllr Naylor noted that dog fouling is an issue in Highway Lane, signs to be considered on the next agenda. Cllr Kearon had been working on numerous issues such as Knights Croft/Hawthorns, demolition of a street light in Springpool and other matters.

**Next
agenda**

3. Staffordshire Parish Councils Association – Mr Bibby – Nothing to report.
4. Borough Standards Committee –Cllr Naylor – Nothing to report.
5. Betley Keele and Madeley Locality Action Partnership –Mr Downing – Nothing to report.
6. Village Hall Management Committee - Mrs Hughes – Nothing to report.
7. Rural Runabout – Ms V Newman – To be taken off the next agenda.

18/043 **Clerk's Reports and Correspondence**

1. To review papers and correspondence received through the clerk and

consider if any item requires further action on next agenda
 The merge of Community Council of Staffordshire and Support Staffordshire was noted.
 It was agreed to include lack of communications with campus residents on the next agenda, as requested by Mr Borg. It was noted that a community reps meeting was overdue.

Next agenda GB

Dates of next meetings (Keele Village Hall at 7pm):

- 16 May 2018 – Annual Meeting of the Parish Council (AGM)**, Acceptance of Office forms, Election of Chair and Vice Chair, Cobra (Stephenson Building, Keele University), Standing orders, Policies and Accounts
- 20 June 2018**
- 18 July 2018**
- 15 August 2018**
- 19 September 2018**
- 17 October 2018**
- 21 November 2018**
- 19 December 2018**
- 16 January 2019**
- 20 February 2019**
- 20 March 2019**

Approved Payment Schedule – April 2018

BACS & Cheque No.	Expenditure	Details	TOTAL
bacs 1	C Withington	April Salary	246.89
bacs 2	C Withington	April Expenses	27.80
bacs 3	HMRC	Tax and NI April	61.60
bacs 4	Mr Czwartynski	Litter - April 17 (less overpayment of 4 hc	106.20
bacs 5	Get Mapping plc	Parish online subs 18/19	70.80
bacs 6	Community Council of Staffordshire	Subs 18/19	25.00
bacs 7	Keele Village Hall MC	Contribution £500 (on 17/18 cashbook)	500.00
bacs 8	Keele Village Hall MC	NPlannig meetings 10 Jan and 24 Jan	65.00
			1,103.29

Keele Parish Council Chair's Report: April 2018

Neighbourhood Plan

I am happy to continue the overview of the Neighbourhood Plan but would require an opportunity to report on a monthly basis at Parish Council meetings.

Parking

I have written to Angela Nutter requesting information on the review due to start in April and pointing out that current parking patterns do not represent the problem accurately.

Hawthorns

There have been complaints about the use of Quarry Bank over the last four weeks, with regard to access to the site in the small hours of the morning and nuisance from dust. Better ways of securing the site are an issue as is the mechanisms by which residents are communicated with.

Locally important buildings

Reminder: we need to consider additional buildings for the list.

Parish Council Elections

Notices have been posted of the outcomes and requesting volunteers for co-option. We need to consider what process the new council will adopt to select from applicants. Should three new members not be cooped after 35 days following 3rd of May the Borough may call for another election. I would imagine that this would be at our expense if contested.

TRO bid

If not dealt with elsewhere in this agenda, we need to clarify the nature of the bid being made for additional road signage. Pepper Street/ Station Road and the nature of the signs: passive or active?