

**MINUTES OF THE KEELE PARISH COUNCIL MEETING**

**Held on Tuesday 16<sup>th</sup> October 2018 at 7.00 pm at Keele Village Hall, Keele**

Attendees: Parish Cllrs - Mr J Borg (Chair), Dr R. Studd, Mrs S. Hughes, Mr J. Downing, Mrs. W. Naylor, Mrs T Wright, Cllr T Kearon

County Councillor Mr. D Jones.

Clerk – Mrs C Withington

There were 4 members present, Phil Butters and Chris Pickles (Keele University) , Glen Mills (Mill Lane Estates) and Andrew Titterton (Studio KMA) present for item 18/128.

18/123	<b>Public Open Forum</b> Speakers will be limited to 5 minutes each up to a total of 15 minutes.	
18/128	<b>Presentation from Glen Mills of Mill Lane Estates and others regarding the proposed Hotel on Keele Campus</b>  It was <b>RESOLVED</b> to bring this item forward.  Andrew Titterton provided a brief presentation which provided the background to the site and the design build up for the new 150 bed 6 storey hotel. It was noted that there are 5 floors of 30 beds. Additionally, there are 150 hotel user parking spaces, plus 10 for staff. The Parish Council raised the following points:  Sympathetic signage on the building, which should be part of the initial design consideration  Maintenance obligations between the hotel and university  Parking is an issue generally on the campus, and the impact of this on the hotel should be considered.  Andrew agreed to circulate the presentation following the meeting. The attendees were thanked for their presentation, and they left the meeting.	
18/124	<b>Welcome - Keele Residents Association - Chair Joseph Brooks</b>  Mr Brooks attended the meeting and provided a brief update on the current progress.	
18/125	<b>Apologies – Ms Newman, Mr Bibby, Mr Hindmarch, Mr Andras</b>	
18/126	<b>Declarations of Disclosable Pecuniary Interests - None</b>	
18/127	<b>Minutes of the Parish Meeting held on 18<sup>th</sup> September 2018</b>  1. To approve <b>RESOLVED</b> that these be approved and signed as a true and accurate record. The Chair signed the minutes. Matters arising not on the agenda Mrs Naylor reported that the matter of overly bright streetlighting only relates to 18 lights through Keele village which are excessively bright for the area. Mrs Naylor is pursuing this and it was agreed to include on the next agenda. Dr Studd had relayed the information to Cllr Tagg regarding the naming of Hawthorns and had got nowhere. It was noted that the HS2 presentation had been provided, and that it only relates to electricity required for the tunnel boring machine in Madeley. This will be managed by usual roadworks on Pepper Street and A525. They aim to complete 250m per week.	<b>Next agenda</b>

<p>18/129</p>	<p><b>Financial matters:</b></p> <p>1. To approve payments/orders, receipts and transfers, budget update and bank reconciliation – <b>Appendix A</b>  <b>RESOLVED</b> to approve the payments as attached. Clerk to circulate the reserves information.</p> <p>2. To start to consider priorities for the draft budget for 2018/19 and budget update <b>Appendix B</b> – to consider a Ranger role (seconded from NBC and shared with other parishes)</p> <p>There was some discussion around the role of the Ranger. A vote was taken and it was agreed not to pursue this at this stage. The Clerk suggested that consideration should be given in the budget for other items such as Village Hall repairs and service cuts from other authorities. The Clerk also suggested that the hours of the Clerk may need to be reviewed at some point in the future due to the expansion of the Parish. It was agreed that all would consider this in detail and feed back suggestions before the next meeting, so that a final draft can be prepared. The Clerk noted that HS2 will have a community fund available, and could be considered to rebuild the Village Hall. The Clerk is to circulate the details.</p>	<p><b>Clerk</b></p> <p><b>ALL</b> <b>Next agenda</b></p> <p><b>Clerk</b></p>
<p>18/130</p>	<p><b>GDPR</b></p> <p>Mandatory training for Councillors (£100 per hour) – confirmed for 6pm to 7pm on Tuesday 20<sup>th</sup> November 2018 Keele Village Hall – attendance to be confirmed by all  This was approved and dates of the other training events will be circulated.</p>	<p><b>Clerk</b> <b>ALL</b></p>
<p>18/131</p>	<p><b>Planning applications – to provide comments on the following:</b></p> <p>Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire – remediation of spoil tip, and official complaint</p> <p>It was noted that the official complaint was not submitted, as a response regarding the bond was provided by Elaine Moulton. A presentation had been given to the Borough Cllrs Jones, Kearon and Rout from PRS who will be remediating the fire site. It was also attended by Lee Beveridge of the Environment Agency (EA) along with Elaine Moulton and Darren Walters of Newcastle Borough Council. It was noted that the EA will be granting a bespoke licence through an independent technical team. The contractors will be required to provide heras fencing to the site and air quality monitoring. Additional monitoring to be agreed, with some being automatic and manual. The Coal Authority did not attend the meeting, but would intervene if it affects the viability of the coal under the site. Cllr Kearon provided detailed notes of the meeting, which were circulated earlier. There was some concern about the quality of the desk top surveys, and that there should be physical investigations. It was noted that the work would take place Monday to Friday and the schedule will be discussed in advance with residents. The contractors had confirmed they were only dealing with the fire site and not the polluted ground or development. The Parish Council resolved that in advance of the 2 public meetings, there should be a further meeting for both Parish Councils. The date of 6<sup>th</sup> November at Keele Hall, 7pm to 9pm was agreed in principle for a public meeting. It was agreed to include any confirmed dates in the Yew Tree.</p> <p><u><a href="#">Tree Status Enquiry</a></u> Keele Lodge Keele Drive Keele University Keele Newcastle Under Lyme Staffordshire ST5 5AU Ref. No: 18/00163/TCA – This was noted.</p>	<p><b>Clerk</b> <b>GB</b> <b>JB</b></p>

	<p><a href="#">Works to Magnolia, Maple, Sycamore &amp; Beech trees</a> Juniper Cottage 5 The Village Keele Newcastle Under Lyme Staffordshire ST5 5AD Ref. No: 18/00755/TCA – This was noted.</p> <p><a href="#">Demolition of 732 student bed-spaces and the erection of 20 new buildings to provide 1,685 student bedrooms (1706 student bed-spaces) and social hub at Horwood and Lindsay Halls and the provision of car parking at Barnes and Horwood Halls.</a> Sites Of Horwood, Lindsay And Barnes Halls Keele University Keele Newcastle Under Lyme Staffordshire ST5 5BW Ref. No: 18/00698/FUL – Discussion took place regarding the impact on the parking and it was agreed that the students are not allowed bring cars on campus, so this would not impact any further. It was also noted that additional parking is to be provided. The Clerk was asked to clarify with Mr Butters how the demolition traffic will access etc the site.</p> <p><b>FYI ONLY</b> <a href="#">18/00656/REM   Reserved Matters application (appearance, landscaping, layout and scale) for residential development comprising 138 dwellings, public open space and associated works pursuant to outline consent 14/00948/OUT (Appeal Ref: APP/P3420/W/15/3138033)   Hampton's Scrap Yard And Adjacent Field Keele Road Newcastle-Under-Lyme ST5 5AA</a> – <b>comments now closed – This was noted.</b></p> <p><b>To note the latest position on the NBC 5 year housing supply</b> Cllr Kearon stated that following the national change in formula for the calculation, the Borough Council now had a 5 year housing land supply. It was felt that this may impact on the Growth Corridor plus the Joint Local Plan.</p>	<b>Clerk</b>
18/132	<p><b>Amenities</b></p> <ol style="list-style-type: none"> <li>1. Yew Tree – distribution and content – Mr J Borg All comments to be sent to Mr Borg by Friday. The distribution list was circulated for comments as well.</li> <li>2. Notice board – quote to replace Perspex Quarry Bank, approved by Chair due to urgency This was approved.</li> </ol>	<b>ALL</b>
18/133	<p><b>Other matters for consideration:</b></p> <ol style="list-style-type: none"> <li>1. To note the HS2 presentation held This was noted earlier.</li> <li>2. Safer Roads funding bid for vehicle activated signs – to note bid submitted This was noted. The Clerk clarified that the signs were activated by vehicles not static.</li> <li>3. Keele Growth Corridor – update if available This had been called into Scrutiny at the Borough Council, being as the site was the largest single asset of the Borough Council. It was noted that the Joint Local Plan had been put on the backburner due to the elections next year in Stoke on Trent.</li> <li>3. Update on Boggs Cottages – Cllr Kearon /Cllr Dave Jones As yet no enforcement action had been taken and neither were the Planning Authority obliged to do so. Cllr Kearon is still pursuing this. Residents are also pursuing an official complaint and are recording ASB incidents.</li> <li>4. Review of damaged stone wall. Station Road.- Mrs W Naylor Mrs Naylor to liaise with Mr Bibby about pursuing the damaged wall with the landowner.</li> <li>5. Quarry Bank hedge/security – Mrs W Naylor</li> </ol>	<b>WN GB</b>

	It was agreed that the Clerk will write to the residents, to be agreed by Mrs Naylor and Mr Bibby, at Quarry Bank to ask them to stop tipping garden waste into the field opposite. The issue is drawing the cattle to bank and are breaching the hedge which then end up on the road.	<b>Clerk GB WN</b>
18/134	<p><b>Reports</b></p> <p>1. Chairman’s report including Neighbourhood Plan update – Mr G Bibby This was noted as attached. A draft plan showing proposed areas for Traffic Regulation Orders and Residents Only Parking Zones was circulated. This was agreed, although there was concern that this will force cars to park on the areas without yellow lines in the Village, such as across drives. It was agreed to push for an RPZ for the whole Village up to Three Mile Lane. A meeting regarding the Hawthorns development will be held on 26<sup>th</sup> October. It was agreed to include the quote to clear up the steps down to the A525 footpath on the next agenda.</p> <p>2. County &amp; Borough Councillors Cllr D Jones and Cllr Kearon Cllr Jones reported £30m of cuts are being made to the County Council for next year’s budget. This will see reduced weed spraying, lollipop lady cuts, grit bins, etc. Cllr Kearon reported on the proposed garden waste scheme which had been called in to look at the impact on garden waste flytipping. The new proposed recycling fleets had been called in also.</p> <p>3. Staffordshire Parish Councils Association – Mr Bibby – Nothing to report.</p> <p>4. Borough Standards Committee –Mrs W Naylor – Nothing to report.</p> <p>5. Betley Keele and Madeley Locality Action Partnership –Mrs Naylor/Mr Downing – Next meeting to be held on 20<sup>th</sup> November.</p> <p>6. Village Hall Management Committee – Mrs Hughes – Nothing to report.</p> <p>7. Litter Collector report – Mrs Naylor – This is to be circulated.</p>	<b>Next agenda</b>
18/135	<p><b>Clerk's Reports</b></p> <p><b>Correspondence</b></p> <p>To review papers and correspondence received through the clerk and consider if any item requires further action on next agenda :</p> <ul style="list-style-type: none"> <li>• Invitation to comment (closes 28th October 2018) The Draft Air Quality Action Plan Survey <a href="https://www.newcastle-staffs.gov.uk/all-services/your-council/have-your-say-public-consultation">https://www.newcastle-staffs.gov.uk/all-services/your-council/have-your-say-public-consultation</a></li> </ul> <p>All to respond as necessary or send comments to the Clerk.</p>	
18/136	<p><b>Any Other Business for future agendas</b></p> <p><b>Meeting closes at 9.00pm.</b></p>	

**Dates of next meetings (Keele Village Hall at 7pm):** 20<sup>th</sup> November 2018, 18<sup>th</sup> December 2018

**Approved Payment Schedule – October 2018**

<b>BACS</b>	<b>Payee</b>	<b>Particulars of payment</b>	<b>Amount £</b>
bacs 52	G Bibby	Ink reimbursement	81.83
bacs 53	C Withington	Oct Salary	312.95
bacs 54	C Withington	Oct Expenses inc mileage	15.00
bacs 55	HMRC	Tax and NI (Oct)	78.20
bacs 56	Mrs W Naylor	Litter Collection Sept 23rd -15th Oct 9 hrs 40 mins	82.25
bacs 57	SLCC	Clerk Conference (Shared cost)	41.40
bacs 58		<b>Monthly Total</b>	<b>611.63</b>

## Keele Parish Council Chair's Report: October 2018

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### Transport

Many thanks to Dave Jones (our County Councillor) for organising a meeting this morning between Dave Greatbach (County Highways), the Uni, Dave and me to discuss ways forward with parking. Here are the rough outcomes:

Dave has agreed to spend grant money at his disposal to fund:

- Double yellow lines adjacent to the double white lines at the entry to the Village.
- Limited double yellow lines protecting field entrances along Keele Road and to create limited refuges to improve safety and the flow of traffic on Keele Road.
- Double yellow lines at the junction of Keele Road with the A525.
  
- It is also suggested that the pavement in front of the Hawthorns (between the two entrances main/ Management Centre) have double yellow lines to prevent pavement parking.
  
- Road marking in The Village to protect entrances to properties.
  
- Dave and are discussing ways of preventing parking at the top of Church Bank which prevents access for bin wagons and delivery vehicles.
  
- It is hoped that, with a fair wind, this work might be complete in this financial year.

The University reaffirmed their willingness to entirely fund a residents parking scheme for the properties in the Village with no off-street parking, a limited scheme encompassing the cottages in front of the Sneyd and those opposite the Hawthorns. David Greatbach accepted the principle and is examining whether the University might manage the issuing of permits and enforcement along with getting the University a 'ball park' figure of likely costs. There will need to be formal consultation with all the properties involved, we need to determine the exact area covered... but it looks as if this issue is, at last, moving forward. I have had three informal conversations with affected residents today who were all positive about the idea.

A map has now been circulated and will be sent to David Greatbach showing the proposals. It includes a suggestion for Church Bank and an RPZ in front of 5,7,9 The Village.

You will be aware the volunteers have been posting notices on cars and sending the photographs to the group and police team. I have had more notices printed. They are in the blue box in my porch.

### Hawthorns

The next meeting is on Friday 26<sup>th</sup> Oct at 10 am. I am currently the only attendee.

### New University Notice in Conservation Area

The matter is currently sitting with 'Enforcement', Greg Dargue is 'chasing'.

### Joint Local Plan/ Keele University Growth Corridor

In brief, I have been working to support Sue Smith, Keele Driving Range in her negotiations over her lease with NuLBC. This involved attending a meeting at which Neale Clifton turned up (unexpectedly) together with Paul Northcott and the Lettings Team. I think we have their attention but we also owe something to Paul Northcott who, I suspect made, this meeting happen. To cut a fairly long story short... it seems the JLP may have been delayed, Neale suggested 4 years or so before the matter of the Keele

came to inspection, this delay is interesting. He referred repeatedly to a 'Local Plan' as distinct from a 'Joint Local Plan'. We have met again with Lettings, have been charge to reach a negotiated solution. This may **now** be possible. We shall see, clearly the situation is volatile right now.

### Pepper Street

The situation with regard to the land north of Pepper Street seems to be moving toward remediation of the burning spoil heap. Tony and Dave have updated you on the meeting held between Borough Councillors for Silverdale and Keele, County, the Environment Agency and PRS (remediation). It seems likely that we will be unable to prevent this going ahead as the Environment Agency seem fixed on its approval. I suggest our best way forward now is to concentrate on challenging RDS et al to do as good a job as possible and to protect the interests of the communities affected. I have spoken to Elaine Moulton (Planning) who seemed to have been sidelined and Darren Walters (Env Health) who also seemed to lack much leverage. I have also spoken to Jane Crossley, the Chemist who seems to be leading the project for RDS. I explained our concerns, Jane was placatory and tasked me to arrange a date for a Community meeting. Having spoken to Sue Hughes, I am suggesting two meetings, one in Silverdale (date and venue to be determined) and one at 7:00 pm at Keele Village Hall, Tuesday 30<sup>th</sup> October. Time is of the essence, RDS plan to begin preparatory work on the 22<sup>nd</sup> October and to begin fencing on 29<sup>th</sup> October with remediation starting shortly after that. It is anticipated that work will take 6 to 9 months providing everything goes to plan.

**Please can you approve the plan to hold the first meeting on October 30<sup>th</sup> at this week's PC meeting.**

### Community Speedwatch

I have completed training (again) and we now have 5 trained volunteers in Keele. I am in contact with them and Silverdale to set up our first monitoring session. Michelle Shake, who runs the scheme for Staffs Police is energetic and efficient and is doing an excellent job of promoting the scheme. In addition to the monitoring sessions she proposes we bid for permanent CSW signs for the village and I have asked that we also consider signing Pepper Street. We will need to bid for funds in the next funding round if we want to go ahead with this. Equally, 30 mph bin stickers are available. I am working on this but suspect they might be best placed in Pepper Street as bins in The Village are obscured by parked cars.

### A525 footpath

We are awaiting a quote from Stuart Abbot

### Pepper Street Notice Board

I have requested Clare ask the work be completed as per the quote we have received.

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