

MINUTES OF THE KEELE PARISH COUNCIL MEETING

Held on Tuesday 19th March 2019 at 7.00 pm at Keele Village Hall, Keele

Attendees: Parish Cllrs – Dr J Borg (Chair), Dr R Studd, Mrs T Wright, Mrs W Naylor, Professor Andras
Clerk – Mrs C Withington

1 members of public was present plus Jane Crossley and Chris Thomson Professional Remediation Ltd

The Chair opened the meeting a 2 minute silence in respect the former Parish Councillor Mr John Downing who sadly passed away last month.

19/027 **Jane Crossley and Chris Thomson of Professional Remediation Services (PRS) – Keele/Pepper Street remediation update**

Jane updated the meeting to say 90,000 cubic metres had been removed which was 4 times more than expected. It was considered a surface fire and was not in the coal seams, although the last area (known as ‘The Finger’) was yet to be put out. They were only able to measure up to 400c temperature, as the equipment wouldn’t measure any higher temperatures. It is hoped to have dealt with the last area by end of next week. There had not been any flames seen, just steam generation in cold conditions. All material taken out will be put back, although some (subject to approval of the Planning Conditions and Environment Agency) may be used for the new residential development. The final design as to how the land will look is awaited as part of the planning process. At this stage PRS have only been appointed to put the fire out, however they have been asked to quote for the remediation. The Environment Agency are happy with the status of the fire so far and that it has been put out. The red material is red shale which has no calorific value, but the black material is very hot and still burning. The rest underneath is clay. There have been no voids found. One accident has occurred in relation to a bowser tipping over only. The view is that the material has been burning continually for 50-60 years. It is expected that the spoil heap of material will be reduced to the same size as it was previously, once the project has been completed, although there may be a delay due to the other aspect of the project. Jane will inform the Parish Council as to the appointment of the remediation contractor as soon as it is known. Jane will also let us know if there is any fire in the coal seam once the finger area has been explored. Although they did have to remove more material than first thought it is still a surface fire, which has also added to the length of programme. The land is contaminated but not badly. They are aware of a hotspot area likely to be a drum buried. It was noted that the entire site except the railway area and the overhead cables will be turned ground and all obstructions removed, ready for foundations. The area where the Michelin tip was is not touched. The website will be circulated to all. Jane and Chris were thanked for their attendance.

JC

JC
Clerk

19/028 **Public Open Forum** No items to discuss.

19/029 **Apologies – Mr G Bibby, Ms V Newman, Mrs S Hughes, Cllr Kearon**

19/030 **Declarations of Disclosable Pecuniary Interests – Mrs Naylor declared an interest in the litter payment.**

19/031 **Minutes of the Parish Meeting held on 19th February 2019**

1. To approve

RESOLVED to approve the minutes subject to the typo corrections as amended. The minutes were signed as a true and accurate record.

Noted that the acceptable users form will need to be signed by all Parish Councillors. The Clerk reported back that the Keele University archives are under supervision and it was agreed to continue to store this information with them.

The bid has now been submitted for the Safer Roads funding for the speedwatch

ALL

signs.

Clerk to chase up Cllr Kearon regarding the streetlighting on Highway Lane. Clerk TK
Cllr Kearon has yet to provide the Borough Council’s schedule of maintenance TK
for Keele.

Highways have responded to say that the grit bin will not be replaced or refilled October
until next winter. Agreed to monitor this in October.

Noted that the Community Warden role will be discussed in April. April
An update from Cllr Kearon is also awaited regarding speeding vehicles in Leycett TK
Lane.

It was agreed to purchase the alternative Speed indicator devices from Elancity Clerk
which would result in a saving.

Matters arising not on the agenda

None.

19/032 **To note the Casual Vacancy for a Parish Councillor, and the by-election notices**

It was noted that the date for expiry of the by-election request was 29th March 2019. At that point the process for co-option or by-election would be followed.

19/033 **General Data Protection Regulations (GDRP)**

Data Breaches (72 hrs)/Information Security/Subject Access Requests/Email accounts

The Clerk reminded members of their responsibilities regarding GDPR. It was Clerk
RESOLVED to trial the County Council email system. Clerk to ask what the TK
policy is regarding access by County Officers in relation to confidential matters.

19/034 **Planning applications – to provide comments on the following:**

Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire – remediation of spoil tip – Nothing further to discuss.

It was noted that the following conditions had been received and an extension for Clerk
comments requested until 5th April. However in the event it wasn’t approved, the TK
Parish Council should be ready to submit comments by the deadline 25th March 2019. The Clerk was asked to chase this up and to also ask Cllr Kearon to.

[Application for approval of remedial works to treat mine entries and/or areas of shallow mine workings as required by condition 31 of planning permission 13/00970/OUT.](#) Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire ST5 6QQ Ref. No: 13/00970/CN31

[Application for approval of investigation and risk assessment to assess the nature and extent of any contamination on the site as required by condition 12 of planning permission 13/00970/OUT.](#) Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire ST5 6QQ Ref. No: 13/00970/CN12

[Fascia Signage to front and side elevation of new porch entrance to the Horwood Energy Centre](#) Horwood Energy Centre Keele University Horwood Keele Newcastle Under Lyme Staffordshire ST5 5BH Ref. No: 19/00134/ADV – RESOLVED that there be no comments.

[T2 Oak Cavity in main stem 6 metres above ground level](#) 1 Keele Farm House The Village Keele Newcastle Under Lyme Staffordshire ST5 5AR Ref. No: 19/00086/TCA – Noted that there had been another tree removed recently. It was unclear if this was a live application or not, as it was no longer on the system. Mrs Naylor agreed to speak to the household to ascertain the background.

WN

19/035 **Amenities**

- 1. To consider a memorial for former Parish Councillor Mr John Downing
It was agreed that subject to confirming arrangements with Mr Downing’s family and also the University, a tree should be planted. Mr Bibby and Cllr Kearon to speak to both parties respectively. **TK GB**
- 2. To approve a quote for edging work on Three Mile Lane of £650
RESOLVED to ask if NBC can do the work with a scarab sweeper, if not then to approve the quote. **Clerk**
- 3. To consider funding the installation of the “Keele” village sign by M6 bridge at a cost of £162.00 plus VAT
RESOLVED to approve the sign installation at the cost indicated. **Clerk**

19/036 **Other matters for consideration:**

- 1. Hawthorns Development – landscaping and green space
No further action at present. It was suggested that at some point the Parish Council may look to adopt it in order to protect its status. In the meantime it would be the responsibility of Keele Management company.
- 2. Keele Growth Corridor – update if available
No further action at present.
- 3. Update on Boggs Cottages – Cllr Kearon /Cllr Dave Jones
No update was available.
- 4. Dimming of street lights – Mrs W Naylor
Mrs Naylor had consulted other residents, as a resident and received a good response. It was agreed to forward the comments to the streetlighting officer at the County Council to request that the lights are dimmed. Mrs Naylor to formulate a response. **WN**
- 5. Unwanted traffic cones in the Village
It was agreed to report these to Highways as obstructions in the highway, and to copy in Seddons. **Clerk**
- 6. ~~Knights Croft pavement siding/sweeping – Mrs W Naylor~~
~~No further action required at this stage.~~

19/037 **Reports**

- 1. Chairman’s report including Neighbourhood Plan update – Mr G Bibby
No update was available.
- 2. County & Borough Councillors Cllr D Jones and Cllr Kearon – including changes to the Community Fund (potential match funding and projects)
No update was available.
- 3. Borough Standards Committee –Mrs W Naylor
Agreed to remove this item from future agendas. **Clerk**
- 4. Betley Keele and Madeley Locality Action Partnership – to agree representative –Mrs Naylor
It was agreed to nominate Mrs Naylor as the representative.
- 5. Village Hall Management Committee – Mrs Hughes
No update was available.
- 6. Litter Collector report – Mrs Naylor
The report was noted.

19/038 **Clerk's Reports**

Cover for the next meeting April to take minutes **Clerk**
RESOLVED that cover be provided for the next meeting. **GB**

19/039 **Correspondence**

None

19/040 **Financial matters:**

To approve payments/orders, receipts and transfers
RESOLVED to make the payments as per the attached schedule.

To approve the Staffordshire Parish Council Association’s subscription for £270
RESOLVED to approve the subscription.
Any Other Business for future agendas
Meeting closes

Date of next meetings:

- 16 April 2019 – Includes the Annual Parish Meeting, Accounts 18/19 and Community Groups at 7pm – Minute taker required
- 21 May 2019 – Annual Statutory Meeting includes review of policies
- 18 June 2019
- 16 July 2019 – NOTE VENUE CHANGE FROM KEELE VILLAGE HALL
- 20 August 2019

Appendix A - Payments Schedule

BACS & Cheque No.	Expenditure	Details	TOTAL
bacs 81	VOID		-
bacs 82	C Withington	March Salary	254.20
bacs 83	C Withington	March Expenses inc mileage	15.00
bacs 84	HMRC	Tax and NI (March)	63.60
bacs 85	Mrs W Naylor	Litter Collection 13th Feb -10 March	96.25
bacs 86	SPCA	Subs	270.00
bacs 87	Elancity	2 x SIDS	4,439.75
		Total	5,138.80

RECEIPTS - NIL